

SHERFIELD ON LODDON PARISH COUNCIL



NEIGHBOURHOOD PLAN WORKING PARTY

Minutes of NPWP meeting held on 18th March 2016

Additional initials used throughout: HCC–Hampshire County Council, EB–Emma Betteridge (BDBC)
ER–Ed Rehill (BDBC) RS–Rob Sims (BDBC), PH–Peter Hayes (previous NPWP Administrator)

Present – Alan Ball, Bryan Jenkins, Anna Scott and Natalie Larner (Minutes)

1. Apologies

Apologies for absence were received from Jane Jordan.

2. Minutes of previous meeting: 22/02/2016

Draft Minutes of the meeting held on 22nd February were approved for accuracy.

3. Matters arising from the Minutes & Review of Actions

NL had received a request for help with accessing the Open Evening documents on the website. Access to the documents will be made clearer on the front page of NP website. AB

All listed actions had been completed except:

- EB has yet to hear from HCC to be able to advise NPWP on traffic surveying EB
- Updating the Consultation Statement is ongoing NL
- Work on the Character Assessment is ongoing AS

4. To discuss BDBC's designation of NPWP as a consultee, with ref. to the Gladman application

As the NPWP reports to the Sherfield Parish Council Planning Committee, which is a consultee, it was thought inappropriate and unnecessary for the NPWP to make a separate response.

Once the NP is in place, the NPWP will not be in existence. AB will inform BDBC. AB

NL will respond to the enquiry from a member of the public regarding this. NL

5. To receive feedback from the Open Evening held on Thursday 10th March 2016

Twenty five people attended the evening. Eight feedback forms were completed at the event and one had been collected from House Twenty8 to date. The committee reviewed the completed forms and noted that no new points had been raised.

When the final date for the return of feedback forms has passed (19th March) and the data has been entered, NL will circulate to the committee. NL

AS will update the data graphs and AB will post the data on the website. AS/AB

6. To discuss potential changes to Neighbourhood Plan document, if any, following a meeting with EB and ER at BDBC on 10th March.

During a very productive discussion, the following points were raised:

- a. We were yet to receive the list of action points from the meeting with BDBC. AB/EB
- b. AS reiterated a point made by ER that all supplementary documents should be used to their full potential in forming policies and that their purpose should be clearly in evidence.

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- c. AS cited the more specific wording of policies in the Loxwood NP, which has passed examination. NL reminded the group that similar specifics had been seen in local design plans (Old Basing & Lychpit and Silchester). All agreed that it was a good way forward.
- d. AS undertook to revisit the conclusions in Sherfield's Character Assessment, with a view to presenting more-detailed amendments. NL would pass the design plans to AS. AS/NL
- e. All undertook to revisit the other supplementary docs before the next meeting. ALL
- f. In discussion at BDBC, NPWP made it clear that Sherfield residents were keen to protect the village settlement boundary. ER suggested that, if desired, it might be possible to move the settlement boundary to include the exemption site SOL006, (land adjacent to Reading Road, Sherfield-on-Loddon, known locally as The Triangle). BJ will contact ER to find out more about the process, as this was new to us. BJ
- g. BJ has sent the latest version of the Draft NP to EB. More info. on flooding may be need.
- h. It was agreed that a detailed review of the NP will be undertaken by the whole team in concert, para. by para., when the further work on specifics has been undertaken.

7. The Strategic Environmental Assessment screening survey

BDBC had sent the survey to AB. Responses were discussed and AB will complete. He'll circulate to members for approval, before returning the completed document to BDBC. AB

8. Project Plan update

Following EB's helpful offer to send pre-submission timings to update our Project Plan, AB will mention this when he contacts her. AS will then make any additions. AB/AS

9. Sum up of agreed actions

- Respond to RS regarding Gladman application Action AB
- Contact EB reference sending:
 - agreed Action Notes from the joint meeting held on 10th March
 - pre-submission timings for our Project Plan
 - link to the latest version of BDBC's policy framework document Action AB
- Complete BDBC questionnaire and return Action AB
- Contact EB re. the Settlement Policy Boundary Action BJ
- Continue to work on Draft CA Action AS
- On receipt of 'pre-submission timings' advice from EB, AS will update Project Plan Action AS
- Empty NP Post Box (House 28), record all Open Evening data and circulate Action NL
- Review/begin to update Consultation Statement begun by PH Action NL
- Familiarise ourselves with all supplementary docs in preparation for next meeting Action ALL
- Read Examiner's Reports on NPs, which have passed examination. Action ALL

Meeting closed at 4.45pm

10. Date(s) of next meeting(s)

Friday 8th April 2.30pm at 2 Longbridge Close

Friday 15th April 10.30am at 2 Longbridge Close