

SHERFIELD ON LODDON PARISH COUNCIL



PLANNING SUB-COMMITTEE FOR THE NEIGHBOURHOOD PLAN

Minutes of PSCNP meeting held on 7th May 2014

Present - Bruce Batting (Chairman), John Darker, Alan Ball, Natalie Larner, Kym Greener, Bryan Jenkins and Peter Hayes (Minutes).

Two members of the public were present as observers.

1. Introductions

BB welcomed members to this first meeting of the Committee.

2. Terms of Reference for the PSCNP

This document was tabled. It clarified the relationship of the Committee to the Parish Council and sets out a number of objectives. BB asked for any amendments to be sent to him by 8th May (pm); JD asked that 'environmental' be added to the considerations stated in objective 4. BB, on behalf of the PC, will complete any revisions.

3. Presentation of NDP progress at the Annual Parish Meeting (9th May)

a) Summary results of questionnaire BJ had produced a set of 10 Power Point slides, which would be presented on a handout to all attendees (c.60) at the APM. He would not deliver a presentation but will briefly explain how the presentation slides were derived and how to interpret them. A time for questions would follow. The NP slot would come at the end of the meeting and attendees would have an opportunity to look at items on display. BJ would arrange for the slides to be uploaded to the website.

b) The display This would consist of maps, charts etc. from the 2 Open Days held by the NP group in February. It was agreed that the SWOT survey materials (both village and Taylor's Farm) would be included as well as the Power Point slides (those with charts etc. would be presented in A3 format). NL agreed to lead on assembling the display, supported by KG: it would be erected from 6.30 pm, one hour before the start of the meeting.

4. Involvement of consultants

PH explained that the consultants were Sue Jobbins (Shaping Communities Ltd) and Alex Munro (Maroon Planning Ltd.). Sue specialises in consultation and engagement; Alex in technical planning. Their work is covered by the Locality grant of £4,640 and should amount to 11.5 days. They will attend the next meeting of the Committee on Thursday 15th May at 6.30 pm – venue to be confirmed by BB – to present a fully rounded picture of their work and respond to questions.

BJ asked what impact their travel time to meetings (4 hour round trip) would have on their actual working hours. PH said that he would follow this up with Sue J; also the issue of a formal contract. He will send the full Power Point of questionnaire results to Sue and Alex.

A number of questions for the consultants were raised:

- What sort of policies should we be writing?
- Will there be a need for a SEA?
- Do we have to address sites for development?
- What does documentation used in the Plan look like?



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- What do we have to deliver? Who will deliver what and to what timescale?
- Who should we be meeting/ talking to? eg Thames Water
- How much desktop work will the consultants do?

5. Display at Sherfield Fete (14th June)

It was agreed that NP materials would be on display at the Fete, and a gazebo would be required. A rota of helpers would be produced: NL to lead on this.

6. Dates of future meetings:

- PSCNP Committee: Thursday 15th May: 6.30 pm – Village Hall
- NP Forum: Thursday 26th June: 7.30 pm.