



# SHERFIELD ON LODDON PARISH COUNCIL

## PLANNING SUB-COMMITTEE FOR THE NEIGHBOURHOOD PLAN

Minutes of PSCNP meeting held on 17<sup>th</sup> December 2014

**Present** – Bruce Batting (Chairman), Natalie Larner, John Darker, Alan Ball, Bryan Jenkins, Pamela Darker, Diana Effiong and Peter Hayes (Minutes).

**Apologies** – Kym Greener. It was reported that Kym's health is improving and she hopes to return to the Committee in January.

**Guest attendee** – Venetia Rowland.

### **1. Minutes of meeting 27/11/14**

The Minutes were approved as providing an accurate record.

### **2. Matters arising not on the agenda**

- i) BB reported that he had tried to contact Mags Wylie (HARAH) about a general housing survey but had not yet received a response.
- ii) JD had attended a meeting with the Planning Inspector on the (draft) BDBC Local Plan (11<sup>th</sup> December). He highlighted issues of particular relevance to Sherfield saying that unless the Council raises its housing target from 748 to a minimum of 850, there won't be a Local Plan. Other issues concerning the Inspector were the impact of new development on water quality in the Loddon, green space and infrastructure. BDBC needs to respond to the Inspector's report by the end of February 2015 with a preliminary hearing expected in May.

### **3. Co-option of new parishioners onto the PSCNP**

The PC had approved the PSCNP request that up to 6 new members be co-opted to the Sub-Committee. Pamela Darker and Diana Effiong had signed PC declaration forms; their appointment remains subject to Planning Committee approval.

### **4. Work plan for Alex Munro**

Alex Munro had agreed to do further work before termination of the Locality grant period on 31<sup>st</sup> December. He will produce a template for Plan content drawing on a full report he had produced for Maresfield (W. Sussex). JD had suggested to him the areas of use to SoL so that he could point the Committee in the right direction.

### **5. Meetings with local groups**

- i) NL was consulting with a number of local groups, including those who use the Village Hall for meetings. The first two of these would be the WI on 7<sup>th</sup> January (2.00 pm) and the Whist Club – 9<sup>th</sup> Jan. at 7.25 pm. The after-church coffee gathering would also be attended in January with sessions for other groups to be confirmed in February. DE recommended involving adults in the 25-55 age range via Facebook.
- ii) JD had produced a format for the NP content provided at the meetings which was welcomed by the Committee. NL would put together display material to accompany the input.



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iii) There was discussion of how to follow up with individuals after the meetings. VR had drafted an illustrated feedback form, inviting people to give their contact details if they would like to be engaged with on key topics and issues and receive a newsletter. The form could be taken in at the meeting or returned via the PC letter box. It was agreed that consultation should be staggered and designed to test the NP vision, objectives and people's views on housing, the environment and transport, to help design of the policies. **Action: NL and VR to finalise the form for first use at the January meetings.**

iv) Presenters: the aim would be to provide 2 Committee members per meeting. VR and NL would lead the first two January sessions. **Action: NL to draw up a rota for the full schedule of meetings.**

### **6. Questionnaires for hard to reach groups**

Discussion principally focused on the business questionnaire which was being developed by BJ. He was drawing up a list of local area businesses from a number of sources, including Companies House. The PC will decide in January if Taylor's Farm (businesses) will be included. A number of suggestions were made in response to BJ's identified need to reduce the length of the questionnaire. BB was continuing to work on the older person's questionnaire and NL would trial the one for younger people and then circulate it.

### **7. Letters to landowners and businesses**

The model templates used by Sherborne St John (supplied by Sue Jobbins) were approved for future use.

### **8. Accessing 25-55 year-olds**

- i) DE will investigate the Facebook option further.
- ii) VR will prepare an insert for the February LVL – copy deadline 16<sup>th</sup> January.

**9. Date of next meeting:** Tuesday 20<sup>th</sup> January 2015. BJ requested that the Project Plan be a standing item for future meetings. He was invited to update the Plan for the next meeting.