



# SHERFIELD ON LODDON PARISH COUNCIL

## PLANNING SUB-COMMITTEE FOR THE NEIGHBOURHOOD PLAN

Minutes of PSCNP meeting held on 18th September 2014

**Present** – Bruce Batting (Chairman), John Darker, Bryan Jenkins, Natalie Larner and Peter Hayes (Minutes).

**Apologies** – Kym Greener, Alan Ball.

### **1. Minutes of meeting 1/9/14**

The Minutes were approved as providing an accurate record.

### **2. Matters arising not on the agenda**

- i) Full Report of Questionnaire: the wording and presentation were agreed. PH would request one proof copy from Greenhouse Graphics, prior to the full print run of 15. It was noted that the businesses which would have the Report on display were very positive about that prospect.
- ii) Statement of Community Involvement: BB had produced a draft, drawing on an approach used in the Cringleford (Norfolk) NP. A number of amendments were suggested and NL said that she would email these to BB. Once complete the document would be stored on the website.

### **3. Locality funding extension**

It was reported that Locality had confirmed that all grant monies need to be spent by the end of 2014. In SoL's case this would relate only to that grant funding the consultants' work. All invoices for work agreed in advance with the consultants would need to be submitted by the due date. There was a possibility that a new funding round would commence in April 2015.

There was discussion of upcoming work for the consultants:

Alex Munro would be asked to run a session for the Committee on specimen policies, referencing the National Planning Policy Framework and BDBC policies; also the European planning framework.

Sue Jobbins would be asked to produce suitable questions which could be taken (in the form of small questionnaires) to consultation meetings with groups including businesses, young people and older groups. Such meetings would be held in early 2015.

### **5. Project Plan**

It was agreed that Brian Whiteley (PAE) would be invited to the next meeting to guide on the detailed steps and responsibilities involved in taking the Plan forward.

### **6. A structure for key evidence base documents on website.**

BJ proposed a structure for our NP documentation which would also become the archive. Ongoing documents on the Plan would have only 'private' access, and completed work would be transferred to a 'public' part of the site. BJ would draft a master list of required documents. BB will approach AB regarding the technical aspects.



## **7. Future community engagement and presentations**

Sue Jobbins (item 4) would provide questions for consulted groups to address. Discussion followed on the overall content of the consultation sessions, with variations for the different types of group.

## **8. Identifying local housing need**

Mags Wylie (Senior Rural Housing Enabler, Action Hampshire) had informed that the Council's Housing Register (Nov 2013) indicated that 56 households were in housing need and had a local connection to the parish. BB and BJ would meet with MW to discuss further – *a meeting has been arranged for 22<sup>nd</sup> October.*

NL reported on further contact with Sherdons on market housing; Sherdons appear to have changed their position on providing details of the types of housing that customers were seeking. They were, instead, proposing a general overview based on their experience.

## **9. Vision statement, objectives and policies**

Progress was continuing. BB had produced a brief vision statement which was discussed. AM (item 4) and BW (item 5) would provide ongoing support.

## **10. Agenda for Forum: 16<sup>th</sup> October**

JD tabled a practical activity for attendees, linked to the vision statement and objectives for achieving the vision. There was discussion about ways to attract more people to the Forum.

## **11. Dates of next PSCNP meetings: 2<sup>nd</sup> October and 22<sup>nd</sup> October at 7.30pm.**