

**MINUTES OF SHERFIELD-ON-LODDON PARISH COUNCIL HELD IN THE LIDDELL HALL ON WEDNESDAY 15 SEPTEMBER 2004.**

**Present**

Brian Archer  
Bruce Batting (Chairman)  
John Dodd (Vice Chairman)  
Richard Gaiger  
Ivan Gosden (Vice Chairman)  
Maurice Lambden  
Lorraine Smith

**In attendance**

Lucy Marshall (Parish Clerk)

One member of the public was also in attendance.

**1. APOLOGIES FOR ABSENCE**

**4120** Apologies for absence were received from Chineham Ward Councillor John Downes, Calleva Ward Councillor Marilyn Tucker, Parish Councillors Ken Clark, Tracy Lander-Sims and Sandy Johnston, and WPC Mandy Jewell.

**2. DECLARATIONS OF INTEREST**

**4121** There was none.

**3. MINUTES OF THE LAST MEETING**

**4122** The minutes of the meeting held on 10 August were approved as a true record of the proceedings and signed by the Chairman. The minutes of the Special meeting of Council held on 24 August 2004 were also approved by Council and signed by the Chairman.

**4. MATTERS OF CRIME AND DISORDER**

**4123** It was reported that speeding tickets had been issued to drivers exceeding 40mph along Bramley Road, between 4 and 5 pm a fortnight ago. The Chairman would ask why tickets are not issued to drivers exceeding 30 mph as this is the new village-wide limit.

It was also noted that a house in Pound Meadow had been burgled. It was agreed that there should be contact established between Neighbourhood Watch and the Parish Council.

On the subject of road signs, the Chairman reported that he had reminded Hampshire Highways that the 30mph signs had still not been replaced on the brick built "gateway" at the southern entrance to the village. Also, the priority signs by the War Memorial had yet to be moved.

**OPEN FORUM**

The meeting was adjourned to allow comments and questions from the general public.

**5. REPORTS**

**(a) Planning Committee**

**4124**

The minutes of the Planning Committee meetings held on 12 August and 3 September had been circulated:

**ACTIONS**

BB

BB

LM

BB/LM

**BDB/59007**

**Proposal:** Erection of a 14.7m high telecommunications monopole mast with integrated antenna, two ground-based equipment cabinets and associated works.

**Location:** Land at OS Parcel 4666, 1553, Whitmarsh Lane, Chineham, Basingstoke Out of Parish Consultation.

**PC Decision:** No objection. For information, the Chairman reported that the company had made enquiries regarding sharing their mast with other operators, but this had not been possible. Members were reminded that the Borough cannot refuse to allow planning permission on the grounds of effects to public health.

**BDB/58987**

**Proposal:** Display of a non-illuminated housing development 'V' board

**Location:** Land opposite to Pointers, OS Parcel 4679, 1574, Reading Road, Sherfield-on-Loddon

**PC Decision:** The size and appearance of the board were acceptable, and it was confirmed that the board would be removed as soon as all the units had been sold. The company's offer of £3,000 was discussed at the Special Meeting of the Parish Council held on 24 August.

**BDB /58688 AND BDB /58687**

**Proposal:** Erection of single storey extension to the north east elevation

**Location:** Sherfield House School, North Foreland Lodge, Sherfield-on-Loddon  
Additional plans were tabled at the meeting for consideration. It remained the opinion of the committee that the proposals were acceptable. The plans would be considered by Committee at the Borough Council offices on 25 August.

**BDB /59181**

**Location:** Ellis Farm, Wildmoor, Sherfield-on-Loddon, Hook, RG27 0HF

**Proposal:** Erection of 1 no dwelling.

**PC Decision:** Acceptable, with a provision that the dwelling is for agricultural use only.

**BDB/59105**

**Location:** Sherfield Hill Farm, Reading Road, Sherfield-on-Loddon, RG27 0JE

**Proposal:** Erection of replacement garage with living/office area above.

**PC Decision:** No objection, providing it is not used commercially, but for domestic use only.

**BDB /58949**

**Location:** 10 Bow Grove, Sherfield-on-Loddon, RG27 0DT

**Proposal:** Conversion and single storey front extension to garage. Erection of new porch with pitched roof. Creation of a parking space.

**PC Decision:** Members of the Parish Council had visited the site and were concerned that a first floor window had not been included in the drawings. In principle there was no objection but it appeared from the plans that the proposed roof line would result in the window needing to be moved or blocked up. The Clerk would draw this to the attention of the Planning Officer.

**BDB /58937**

**Location:** Well House, Reading Road, Sherfield-on-Loddon, Hook, RG27 0EZ

**NOTE DESCRIPTION ALTERATION:** Erection of a two storey and single storey rear extension and single storey side extension.

**BDB /59216**

**(and BDB /59217 Listed Buildings and Conservation Areas Act/Regs 1990)**

**Location:** Sherfield House School, North Foreland Lodge, Reading Road, Sherfield-on-

Loddon, RG27 **Proposal:** Construction of disabled entrance to Old Lydney.  
**PC Decision:** No objection.

**BDB /59205 AND BDB /59206**

**Location:** The Walled Garden, Wildmoor Lane, Sherfield-on-Loddon.

**Proposal:** Demolition of outbuilding and erection of three bedroom wing and double garage.

**PC Decision:** It was apparent from the plans that the proposal was for a significant increase in living accommodation and, after lengthy consideration, it was felt that the design of the proposed extension was not sympathetic to the adjoining listed building and would detract from the architectural value of the Palm House. However, it was unanimously agreed that a site visit would be required before making a written response and the Clerk agreed to contact the Planning Officer with a view to visiting The Walled Garden as soon as possible.

**Notice of Intent**

**TCA 1718,** to pollard conifers and assorted shrubs, crown lift to keep clear of pavement flowering cherries right hand side of tennis courts and along Goddards Lane.

**PC Decision:** No objection.

**TCA 1681,** crown lift to 7' Holm Oak, reduce whips on pollarded trunk by 2/3rds 2 willow. **For report:** No objection by Authority.

**TCA 1697,** to fell 1 Leylandii and 1 conifer at Fourwinds, Greenway, Sherfield-on-Loddon. **For report:** No objection by Authority.

**Appeals**

**For report:** Appeal lodged concerning **BDB/57950**, erection of new boundary 1.8 metre high close boarded fencing at Little Court Barn, Church End, Sherfield-on-Loddon.

**Applications withdrawn**

**For report:** **BDB /58687 and BDB /58688**, Sherfield House School, North Foreland Lodge, Reading Road, Sherfield-on-Loddon.

**Notice of approval**

**For report:** **BDB /58916**, Goddards Farm House. Erection of a single storey rear extension.

The Chairman reported that the postal address for the new Laing's development would be "1-9 Hams Corner, Sherfield-on-Loddon". He also confirmed that the red telephone box opposite the Post Office had been listed on 22/4/94.

**(b) Finance and General Purposes Committee:**

**4125** Committee members had received notes for expenditure in the current and next financial year and were asked to carefully consider these before the next meeting of the Finance Committee. Some quotes for chippings had been received, but as a further quote is awaited, the matter would be considered at the next FGPC meeting on 26 October.

**(c) Village Green Committee:**

**4126** There were minor amendments to be made to the minutes of meeting of the Village Green Committee held 17 August, before re-circulating them for the next meeting on 19 October.

With regard to flooding, Dick Gaiger reported that sand was still required to fill the bags for use in an emergency.

LM

**(d) Football Pavilion Steering Group:**

**4127** The Commons Registration Search had been completed and an application had been sent to DEFRA, seeking approval to build on the Village Green.

Funding would not be forthcoming until full approval had been received. However, it was agreed that Andrew Hunter MP would be contacted and asked if he could do anything to progress the Parish Council's application to DEFRA.

BB

**(e) Cricket Pavilion:**

**4128** It appeared that work had started on re-roofing the cricket pavilion.

**(f) Allotments:**

**4129** Ben Stoopman had provided a quotation for £155 for producing a noticeboard for use on the allotments. This would be considered by the Finance and General Purposes Committee.

LM

**(g) Tennis Courts:**

**4130** It was reported that a tennis coach wished to book the courts for two hours each weekend. This was considered acceptable by the Parish Council. It was also reported that tennis court fees totaling £150 had been collected last week.

**(h) Children's Play Area:**

**4131** It was reported that a member of the public had telephoned to complain that the wendy house was in a dangerous condition. This was fully supported and it was agreed that the wendy house would be removed immediately.

JD/LM

Brian Archer reported that he and Sandy Johnston had met with Ian Harris from the Borough Council to discuss new play equipment and improvements to the existing play area. Further information was awaited from Mr Harris. In the meantime, the Clerk agreed to contact Park Leisure to discuss a safety issue relating to the roundabout which they had installed last year.

LM

**(i) Bramley School:**

**4132** Nothing to report.

**(j) Sherfield School:**

**4133** Councillors discussed the traffic flow in and out of the School. It was felt that the southern exit of the school should be for traffic turning left only, to avoid congestion and possible collision. The Chairman agreed to speak with colleagues at the Borough Council.

BB

**(k) Village Hall:**

**4134** In the absence of Sandy Johnston, Ivan Gosden agreed to attend the next meeting of the Village Hall Management Committee meeting on Thursday 30 September.

IG

**6. TO REVIEW MEMBERSHIP OF COMMITTEES/AREAS OF RESPONSIBILITY**

**4135** Brian Archer volunteered to assist with work around the Green and to become a member of the Finance and General Purposes Committee. He also suggested that a Leisure Facilities Committee could be formed to discuss play equipment, tennis courts, etc, on an ad hoc basis; these were currently areas of responsibility for Sandy Johnston and Tracy Lander-Sims. The suggestion received support and Brian Archer and Loraine Smith offered to join the committee, with the Chairman and Vice Chairmen as ex officio members – proposed Richard Gaiger, seconded Brian Archer, unanimously agreed.

LM

Richard Gaiger requested to stand down from the Planning Committee and it was agreed

that Ken Clark would be asked to replace him on the committee – proposed Ivan Gosden, seconded Bruce Batting, unanimously agreed.

LM

Maurice Lambden offered to assist John Dodd with work on the allotments, and this was agreed.

#### **7. TO RECEIVE UPDATE REPORT ON OFFER OF LAND FOR LEASE BY MANSERS**

**4136** John Dodd believed the area of land being offered would be a good site for bottle banks and a teen shelter, as it is away from other dwellings. The Chairman pointed out that the police would probably not consider this to be a good site for the teen shelter.

The tree officer had visited the site and had indicated that one or two trees would need to be cut back/felled. The land was being offered for a five year term, extendable by yearly increments; there would be no lease charge, but the Parish Council would be required to maintain the area as necessary during this time and pay for any legal costs.

It was agreed that the land should be looked at again, and councillors were invited to meet by the Telephone Exchange at 2.30 pm next Saturday.

All

#### **8. TO RECEIVE UPDATE REPORT ON PARKING PROBLEMS IN BOW DRIVE**

**4137** Sentinel Housing had written to confirm that 4 garages in Bow Drive are currently empty and there is no waiting list. Sentinel had also confirmed that they had not received complaints of inadequate parking provision from residents. It was agreed that the Parish Council should advise the residents of 22 and 40 Bow Drive to write individually to Sentinel, explaining the parking problems so that some action might be taken by the housing association. In the meantime, it was noted that letters had been sent to Peter Eade of Hampshire Highways North and to the Head of Regeneration and Design at the Borough Council and replies were awaited. The committee discussed possible use of green areas between the roadway and pavements, but it was explained that a change of use of open space is not permitted unless it can be provided elsewhere.

LM/BB

#### **9. TO RECEIVE UPDATE REPORT ON A33 ROUNDABOUT MAINTENANCE**

**4138** The Chairman had made contact with the officer at the Borough Council responsible for roundabout sponsorship. From the discussion, it became clear that a sponsoring organisation would need to pay a sum of money to the Borough before then paying for the work to be completed. DSO had provided a quotation for £260 plus vat for annual maintenance of the roundabout; cut and clear vegetation in October, apply one application of Casoron G to planted area in winter, spot treat weeds in planted areas on 4 occasions. The Chairman proposed accepting this quotation, seconded by Brian Archer, agreed unanimously.

LM

#### **10. TO RECEIVE UPDATE ON PLANTERS**

**4139** As only one group had volunteered to date, it was agreed that quotations for annual upkeep of the planters would be sought from the Bulpitt Brothers and DSO. Ivan Gosden confirmed he would supply soil for the planters in the spring.

LM  
IG

#### **11. TO DISCUSS TRAFFIC CALMING SIGNS AND TO RECEIVE UPDATE ON OUTSTANDING WORK**

**4140** Details of the final cobbled imprints were awaited from James Holt.

**12. TO DISCUSS CONSULTATIVE DOCUMENT ON CODE OF CONDUCT FOR LOCAL GOVERNMENT EMPLOYEES AND REVIEW OF RESTRICTIONS ON THE POLITICAL ACTIVITIES OF LA EMPLOYEES AND PAY OF POLITICAL ASSISTANTS.**

4141 The Chairman agreed to re-read these two documents in detail and would advise the next Council meeting whether a response would be necessary.

BB

**13. TO CONSIDER REQUEST FOR A DONATION FROM BASINGSTOKE CORONARY CARE SUPPORT CLUB**

4142 It was reported that this organisation had received a donation of £50 from the Parish Council last year. It was again confirmed that parishioners use the service and it was agreed that a donation of £50 would be made again this year; proposed Bruce Batting, seconded Maurice Lambden, unanimously agreed. It was also agreed that a description of the organisation would be included in the Loddon Valley Link.

LM

LM/BA

**14. TO CONSIDER BOROUGH FUNDING FOR DEVELOPING SMALL CCTV SCHEMES IN RURAL AREAS.**

4143 Funding was being offered by the Borough Council. However, it was agreed that CCTV would not be of use within the village.

**15. TO CONSIDER OFFER OF A PRESENTATION ON THE LODDON AND EVERSLEY HERITAGE AREA PROJECT**

4144 The Council unanimously agreed to invite Alison Cross, Project Manager, to attend a future meeting of the Parish Council to give a short presentation on the project.

LM

**16. TO DISCUSS CALOR HAMPSHIRE VILLAGE OF THE YEAR AWARD AND NATIONAL EVENT**

4145 It was reported that Sherfield had been awarded runner-up prize in the Calor Hampshire Best Village Website for 2004, and the Clerk was thanked for her work on the website. Councillors were asked to attend the presentation ceremony on Friday 17 September, if possible, and the regional judging event on Friday 15 October.

**17. TO RECEIVE LETTER FROM SHERFIELD FC REGARDING GRASS CUTTING**

4146 A letter from Sherfield FC had been received, in which they were seeking recompense for damage done to the newly seeded grass area by the goal mouths, following grass cutting by the Parish Council's contractors.

The Clerk had contacted the Bulpitt Brothers about the situation and they had said that in their view and experience the grass needed to be cut, and they felt that they might have been criticised if they had not cut the area. Also, there was no "keep off" sign, and those watching the contractor had not come over to stop him from cutting the area at the time. Having seen the letter of complaint, Barry Bulpitt had gone to look at the areas again and did not believe that there was significant damage, although he was surprised that the Club had not moved the goalposts to allow the new grass time to establish before playing on it, which is the usual practice on the Bramley pitches.

The Parish Council supported the Bulpitts view that the grass had been ready for cutting and did not believe that they were at fault. It was also noted that Sherfield FC had not written to the Parish Council asking for the areas to remain uncut "until further notice". The Clerk would reply to the Football Club.

LM

**18. TO DISCUSS PROGRAMME OF REPLACEMENT HORSE CHESTNUT TREES, BRAMLEY ROAD**

**4147** A report on the condition of the trees had been produced in 1993 by David Hill; unfortunately, he had not been able to retrieve the document from the archives. It was agreed that he would be asked to produce a current report and suggested programme.

LM

**19. TO DISCUSS ROAD TRAFFIC SIGNS IN READING ROAD.**

**4148** This had been discussed under minute 4123.

**20. ROADS, TRAFFIC AND FOOTPATHS**

**4149** John Dodd asked if the problem of uneven pavement along Bow Grove could be chased, and Clerk agreed to do so.

LM

With regard to the Hampshire Footpaths Partnership, it was hoped that a draft map would soon be ready for consideration. It was reported that there are long-term plans to install a cycleway linking Chineham with Sherfield.

**21. TO RECEIVE CONSERVATION AREA CHARACTER APPRAISAL**

**4150** Not all councillors had received a copy and the Chairman agreed to try to obtain further copies from the Borough Council. In the meantime, the Clerk would pass on one copy for councillors to circulate.

BB

LM

**22. FINANCE REPORT**

**4151** The Clerk had tabled a report for consideration:

The balances of all accounts at 31 August 2004 are shown in the table below:

2004/2005	HSBC A/C	General Investment A/C	Consols	Grand Total
Balance B/F from Q1	12,316.18	22,074.43	24.17	34,414.78
Income July/Aug	1,041.82	0.00	0.00	1,041.82
Outgoing July/Aug	4,262.71	0.00	0.00	4,262.71
<b>Q2 Balance</b>	<b>9,095.29</b>	<b>22,074.43</b>	<b>24.17</b>	<b>31,193.89</b>

Uncleared (HSBC)	Uncleared (Gen Inv)
963.64	0
Cleared Balance	
<b>10,058.93</b>	<b>22,074.43</b>

HSBC Bank Statement at 31/8/04 = £10,058.93

**Approval of Payments**

- £626.20 Clerk salary
- £110.42 Litter Warden
- £157.02 Inland Revenue
- £34.98 Petty Cash
- £35.00 Information Commissioner, fee for entry onto Data Protection Register
- £15.00 HAPTC, workshop for Clerks, "Freedom of Information Act 2000", 15 Nov.
- £30.00 Patricia Harding, allotment vacated and refund for rotovation requested.

The Council discussed the request made by P Harding for refunding rotovating costs. John

Dodd agreed to look at the vacated plot and if it had not been left in a good condition, it was felt that no refund should be made.

JD

With this one exception, Ivan Gosden proposed the approval of payments, seconded Maurice Lambden, unanimously agreed.

LM

### **23. ITEMS FOR DISCUSSION AT NEXT MEETING**

**4152** Items for discussion include:

- Loddon and Eversley Heritage Area Project (?)
- Standing Order 17 – employees conditions/pay
- Budget report, 2<sup>nd</sup> quarter
- Glass recycling – Chairman to attend meeting at Borough Council, 30/9/04
- Travellers and protection of the Village Green
- Specification for Golden Pond
- Calor Village of the Year Competition
- Neighbourhood Watch
- Parking in the village (NADFAS)

LM

### **24. DATE OF NEXT MEETING**

**4153** The next meeting of the Parish Council will be held in the **Liddell Hall** at 7.30 pm on **Wednesday** 13 October 2004.

Meeting closed 9.35 pm.