

CONFIRMED MINUTES

MINUTES OF MEETING OF THE SHERFIELD-ON-LODDON PARISH COUNCIL ANNUAL GENERAL MEETING HELD IN THE LIDDELL HALL AT 7:30 PM ON WEDNESDAY 12th MAY 2010.

Present

Alan Ball
Bruce Batting
Ken Clark
Sandy Johnston (Chairman)
Sally Hennessey
Lucy Marshall

In attendance

Jayne Hawkins (Parish Clerk)

1. APPOINTMENT OF CHAIRMAN AND CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE AND THE MODEL CODE OF CONDUCT

6134 Bruce Batting proposed Ivan Gosden as Chairman this was seconded by Ken Clark and all were in favour. The Chairman was not present at the meeting and will be asked to sign the declaration of acceptance of office at the next Parish Council Committee meeting on 19th May 2010.

2. APPOINTMENT OF VICE CHAIRMAN

6135 Ken Clark proposed Sandy Johnston as Vice-Chairman this was seconded by Lucy Marshall and all were in favour. The Vice-Chairman Sandy Johnston agreed to chair the meeting.

3. TO AGREE TIMING AND NUMBER OF PARISH MEETINGS

6136 It was agreed that Parish Council meetings would take place on the second Wednesday of each month and that there would not be a formal meeting in August.

4. TO AGREE WHICH COMMITTEES SHOULD BE FORMED AND HOW REGULARLY THEY SHOULD MEET

6137 Bruce Batting proposed that the existing committees should be continued in 2010/2011 this was agreed by all. Finance and General Purposes and Leisure would meet on the 3rd Wednesday every other month, Burial Ground Committee would meet on the 3rd Wednesday on alternate months to Leisure and Finance Committee Meetings, the Fete Committee and Planning Committee meetings would take place as required.

5. TO APPOINT COUNCILLORS ONTO COMMITTEES AND OUTSIDE BODIES

6138 Bruce Batting proposed that the membership of the committees should remain the same in 2010/2011 this was agreed by all.

Finance - Lucy Marshall, Bruce Batting, Ivan Gosden, Sandy Johnston, Alan Ball, David Leivesley, Ken Clark

Leisure - Sandy Johnston, Bruce Batting, Ivan Gosden, Loraine Smith, Bruce Jones, David Leivesley & members of the public who wish to contribute

Planning - Bruce Batting, Ivan Gosden, Sandy Johnston, David Leivesley, Bruce Jones, Ken Clark and Sally Hennessey

Burial Ground - Ken Clark, Ivan Gosden, Sandy Johnston, Bruce Batting, Sally Hennessey, Alan Ball

Fete - Bruce Batting, Ivan Gosden, Sandy Johnston, Natalie Larner, Jane Brydges, Nick Robinson

Sandy Johnston agreed to serve on the BDAPTC, the Disability Forum and the Community Safety Forum

Bruce Batting agreed to serve on Country Watch, SPISE and the Chineham Liaison Panel

All Parish Councillors agreed to their role as trustees of the Village Hall

6. TO INSPECT ANY DEEDS IN THE CUSTODY OF THE PARISH COUNCIL

6139 The deeds were made available for inspection and passed around the Councillors. They will be returned to the safe at the Borough Council Offices. A brief discussion took place about the need for a turning circle at the burial ground.

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7. TO REMIND COUNCILLORS TO UPDATE THEIR REGISTER OF INTERESTS FOR THIS COMING YEAR IF APPROPRIATE.

6140 Councillors agreed to update their register of interests if necessary.

8. APOLOGIES FOR ABSENCE

6141 Apologies were received and accepted from Ivan Gosden, Bruce Jones, David Leivesley, Loraine Smith, Mandy Jewel, Rhydian Vaughan and Ranil Jayawardena

9. DECLARATIONS OF INTEREST

6142 There were no declarations of interest.

10. TO APPROVE MINUTES OF MEETING HELD ON 14th APRIL

6143 The Minutes were signed as a true reflection of Meeting

11. TO DISCUSS MATTERS OF CRIME AND DISORDER

6144 The neighbourhood watch report had not been produced, the clerk agreed to circulate it when the numbers were available. The Clerk was asked to speak to Mandy Jewell regarding unsociable behaviour in the car park by the football pavilion in the evenings.

Clerk

OPEN FORUM: The meeting was temporarily adjourned.

12. TO DISCUSS REQUEST TO USE VILLAGE LOGO ON BEER FESTIVAL LITERATURE

6145 Sally Hennessey showed Councillors the logo to be used on the Beer Festival literature. Councillor Lucy Marshall explained that the copyright allowed the logo to be used by the Parish Council. All agreed that the logo could be used on the Beer Festival literature but that copyright reserved should be written on the literature.

13. TO RECEIVE AN UPDATE ON BT TELEPHONE KIOSK APPLICATION FOR LISTING AND TO DECIDE WHETHER TO PROGRESS ADOPTION OF THE KIOSK AT CHURCH END

6146 The Chairman reported that the request for listing of the telephone box at Church End had been turned down. If the Parish Council decides to adopt the kiosk it was reported that BT's policy had changed and that the electricity would now not need to be transferred and paid for. Following a discussion by the Parish Council it was decided to leave the Kiosk in place and see what action if any BT decide to take.

14. TO AGREE THE NUMBER AND LOCATION OF SALT BINS TO BE REQUESTED FROM HCC.

6147 It was agreed that the Parish Clerk should write to Hampshire County Council requesting grit bins in the following locations:

Clerk

- **Goddard's Close(RG27 OEG)** Bin to be placed on the grass area by telegraph pole – many elderly residents live here and they were house bound for 2 weeks last winter.
- **Bow Drive, (RG27 OEQ)** Bin to be placed corner of Carpenter Close and Bow Drive. Again many elderly residents live in this area and are unable to leave their houses when it is icy.
- **Wildmoor Lane (RG27 OJD)** Bin to be placed somewhere near to the entrances to Loddon School and Wyevale Garden Centre. Last winter this road was very dangerous, the road is bendy and hilly, there is a lot of traffic going to the school and the garden centre and disabled children from the school were unable to go out.
- **The Village Hall (The Village Hall, Reading Road, RG27 OEZ)** Bin to be placed in the car park next to the wheelie bin. The Village hall is used by many different groups of people including a play group and a doctor's surgery. It is also next to the village shop. Grit in this location would be used to help residents access the Village Hall and the Village Shop it is an area of high pedestrian usage..

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- **Bus Shelter (Goddard's Lane, RG27 0EF)** Bin to be placed next to the bus shelter. The road here and the corner between Bow Drive and Goddard's Lane gets very icy as water runs off the fields and down Goddard's lane making this area very difficult in winter. Bus stop used by elderly residents to access the shops.
- **White Hart (RG27 0BT)** Bin to be placed near to the metal bins. This is a central point in the village and many residents could access a grit bin placed here.

15. TO RECEIVE AN UPDATE ON TRAFFIC CALMING OPTIONS BEING CONSIDERED BY HCC

6148 It was reported that the engineer responsible for implementing road schemes in Bramley and Sherfield-on-Loddon had requested a meeting with the Parish Council. It was agreed that the Clerk would organise a meeting with Simon Found the Principal Engineer at Hampshire County Council to take place during the week beginning 7th June 2010.

Clerk

The Chairman reminded Councillors that the SLR's had only been agreed up until June 2010. It was agreed that a decision would be made whether to continue with them at the next Parish Council meeting in June when feedback would be available from Bramley.

16. TO RECEIVE AN UPDATE ON THE OIL TANK IN POPLAR CLOSE

6149 It was reported that a request to investigate the oil tank in Poplar Close had been passed to planning enforcement in October 2009. Updates had been requested in Nov, Dec. and January. The Clerk had spoken to the enforcement officers this week and they said that they had decided that no action could be taken as the tank is not a risk to the public. The Clerk had asked Rhydian Vaughan to speak to the enforcement officers to see if anything else could be done. The Clerk had tried contacting other Parishes with similar tanks but had not had any responses.

17. TO APPROVE LODDON LINK UPDATE FOR JUNE ISSUE.

6150 A draft update for the Loddon Link was reviewed. Parish Councillors thought the format needed to be bolder to make it easier to read. Councillor Sally Hennessey agreed to add titles and improve the format The Clerk agreed to make a few amendments to the text and send it to the Link team for inclusion in the June issue of the Loddon Link.

SH
Clerk

18. TO AGREE FORMAT FOR ANNUAL PARISH MEETING

6151 Sally Hennessey requested that more information regarding the Village Hall was included in the Annual Parish Report, Sally agreed to draft information and to send to the Clerk for inclusion in the report. The Clerk agreed to put agendas for the Annual Parish Meeting on all the notice boards and in the shop and the post office

SH
Clerk

19. TO AGREE DATE FOR THE ANNUAL HEALTH AND SAFETY INSPECTION

6152 It was agreed that the Annual safety inspection will take place on the 11th August 2010.

20. TO RECEIVE THE MONTHLY SAFETY REPORT

6153 The report for April was accepted.

21. TO RECEIVE THE MONTHLY FINANCE REPORT AND ANY QUOTATIONS

6154 The following finance report was agreed by all.

A quote of £50 to build a new bridge over the ditch behind the football pavilion with two sleepers was accepted by all

A quote of £160.00 to remove a dead tree behind the Loddon Sports Pavilion and to remove fallen branches by the pond was accepted by all

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Sherfield on Loddon Parish Bank Accounts Summary as at 30th April 2010				
Financial Year ending 31/3/2011	Petty Cash	HSBC Current A/C	HSBC Deposit account	Grand Total
Closing balance per Mar. Statement		£ 2,097.42	£ 49,028.84	£ 51,126.26
Income - Credits received at bank in Apr		£ 28,725.43	£ 2.40	£ 28,727.83
Expenditure - Cheques presented in Apr		£ 2,663.84	£ 5,000.00	£ 7,663.84
Petty Cash at hand	£ 50.00			£ 50.00
Closing balance per Apr. Statement (cash at bank and in hand)	£ 50.00	£ 28,159.01	£ 44,031.24	£ 72,240.25
Approval for payments due in May				
Employment Costs: Clerks Salary	May			£ 954.10
Litter Warden Salary	May			£ 138.00
PAYE/NI	May			£ 316.88
J. Hawkins expenses :(B&W ink cartridges, paper, new padlock)				£ 75.83
Allotment rental & deposit return Mr. Stewart plot 32				£ 21.25
Rainbow double glazing Ltd - 2 windows Liddell Hall				£ 670.00
Bulpitt Brothers of Bramley - grass cutting and water tank at allotments				£ 130.00
Sherfield Village Hall - Hire				£ 54.00
Total				£ 2,360.06

22. TO RECEIVE REPORTS & RECOMMENDATIONS

(a) Planning Committee

6155 Minutes of a planning meetings held on 6th May had been circulated.

Application No: BDB/72344

Location: Willow Brook, Bramley Road, Sherfield-on-loddon, Hook, RG27 0DF

Proposal: Erection of a first floor rear and side extension and installation of first floor window to existing side elevation

Decision: No Objection

Application No: BDB/72374

Location: Mafre & Keogh, Reading Road, Sherfield-on-loddon, Hook, RG27 0JB

Proposal: Erection of two storey side extensions and single storey rear extensions to both dwellings and erection of 1 double oak framed car port and cycle sheds.

Decision: Objection, The Parish Council object to the planning application BDB/72374 on the same points raised on the previous application

-The development of Keogh is an over-development of the site

-The roof on the car port is still unnecessarily high, overshadowing the neighbouring property

Approvals by B&DBC for report

No approvals

(b) Burial Ground Committee

6156 Minutes of a burial ground meeting held on 21st April had been circulated. A recommendation that part of the burial ground is made into a natural area was accepted and agreed by all. It was recommended that tree species such as Mountain Ash, Hazel, Holly and flowering Cherry would be considered. Memorial trees planted

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around the border could be offered to clients. Memorials in the natural area were discussed and it was agreed that no memorials (plaques, headstones) would be permitted in this area but a brass plaque could be put in a remembrance garden where relatives would be able to leave flowers.

Councillor Lucy Marshall raised a concern about item 7 – To consider option to purchase further strip of land. Councillor Lucy Marshall considered that based on the experience of other local burial grounds a skip lorry was not likely to be necessary and so the need for a turning circle for a skip lorry should not hold up the planning application for an entrance off the A33. She also felt that the purchase of the second plot was an expensive option when the size of the natural burial ground could be scaled down. Councillor Sally Hennessey said that she did not think that the minutes of the burial ground Committee meeting fairly represented the discussions which took place and that it had generally been agreed that the purchase of the second strip was too expensive unless a grant could be found to cover the cost of the purchase. Bruce Batting agreed to progress the planning application for the entrance.

BB

(c) Leisure Committee

6157 There were no Leisure Facilities Committee Meetings in the past month.

(d) Finance and General Purposes Committee

6158 There was no Finance and General Purposes Committee Meeting in the past month.

(e) Village Fete Committee

6159 No recommendations for approval. Bruce Batting gave a brief progress update.

(f) Village Hall Management Committee

6160 It was reported that a useful meeting had taken place with Happy Faces.

(g) Village Green

6161 A village Green meeting took place on the 4th May and recommendations were made to Parish Council. The following recommendations were accepted and will be progressed.

- a. New Sleeper bridge needed over ditch at rear of Loddon Sports Pavilion (£50.00-2 sleepers)
- b. Remove dead tree to rear of Loddon Sports Pavilion
Remove branch over pond and branch to rear of pond (£160.00)
- c. Remove two self sown Oaks from wild area (needs planning permission)
- d. Put more chippings around pond and monitor flooding next winter – asked Bulpitts to quote
- e. Put up signs asking residents not to feed ducks – Clerk provided examples
- f. Look into increasing number of mallard on pond – clerk to see if any rescue ducks are available.
A Wildlife centre will be in touch when their ducks are ready to be released
- g. Mole treatment needed on Green and Cricket pitch – Clerk has asked Jim Bryce to do a treatment

(h) Allotments

6162 Bruce Batting gave an update on the allotments. It was reported that an allotment holder has asked for an old shed by plot 54 to be removed. A different plot holder had requested a communal shed with a notice board that plot holders could use to advertise spare equipment, seeds etc the plot holder offered to donate some gardening which magazines. Letters has been sent to two plot holders requesting that they tidy their plots following an allotment inspection in April. It was reported that there are now 6 Sherfield residents and 11 out of Parish people on the waiting list for an allotment.

Sandy Johnston requested an extension of the meeting up to 10.00p.m. Agreed by all.

Ivan Gosden arrived at the meeting at 9.30p.m.

(i) Play area and BMX track

6163 Sandy Johnston reported that the play area was looking a little tired

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(j) Football and cricket grounds/pavilions

6164 The Chairman reported that the Cricket Pavilion needed updating with an extra shower.

(k) Tennis courts

6165 Nothing to report

(l) Schools

6166 Nothing to report

(m) Sherfield Park Community Association

6167 Bruce Batting reported that an Executive Committee had been formed to meet fortnightly to ensure that decisions could be made quickly on the new community centre and sports facilities.

18. DATE OF THE NEXT PARISH COUNCIL MEETING

6168 The next meeting is scheduled for Wednesday 9th June 2010, 7.30pm in the Liddell Hall.
The meeting closed at 9:45pm.