

# CONFIRMED MINUTES

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## MINUTES OF MEETING OF THE SHERFIELD-ON-LODDON PARISH COUNCIL HELD IN THE LIDDELL HALL AT 7:30 PM ON WEDNESDAY 14<sup>th</sup> APRIL 2010.

### Present

Alan Ball  
Bruce Batting  
Ken Clark  
Ivan Gosden (Chairman)  
Sally Hennessey  
Bruce Jones  
David Leivesley  
Lucy Marshall  
Lorraine Smith

### In attendance

Jayne Hawkins (Parish Clerk)  
Ranil Jayawardena  
Rhydian Vaughan

### 1. APOLOGIES FOR ABSENCE

6106 Apologies were received and accepted from Sandy Johnston.

### 2. DECLARATIONS OF INTEREST

6107 Councillor Lucy Marshall declared a personal interest in item 9.

### 3. TO APPROVE MINUTES OF MEETING HELD ON 10<sup>th</sup> MARCH

6108 The Minutes were signed as a true reflection of Meeting, this was proposed by David Leivesley and seconded by Bruce Jones and unanimously agreed by all.

### 4. TO DISCUSS MATTERS OF CRIME AND DISORDER

6109 The neighbourhood watch report was reviewed.

**OPEN FORUM:** The meeting was temporarily adjourned.

### 5. TO ACCEPT BUDGET FOR 2010/2011

6110 The budget which had been reviewed and agreed at the last Finance Committee meeting was presented for approval. It was resolved to accept the budget for 2010/2011. This was proposed by Bruce Batting, seconded by Lucy Marshal and agreed by all.

### 6. To RECEIVE AN UPDATE ON TRAFFIC CALMING MEETING WITH BOROUGH AND COUNTY COUNCILS

6111 The Chairman reported that the traffic calming schemes for Sherfield-on-Loddon had been reviewed at HCC's Highways meeting on the 29<sup>th</sup> March 2010. It was reported that the schemes put forward for consideration by Sherfield-on-Loddon Parish Council will be included in the overall Bramley studies/accessibility improvements. Discussions are currently taking place with Councillor Chapman to agree on the way forward in terms of priorities. A traffic calming proposal sent in by a resident was reviewed and it was agreed that it would be included in future discussions with Hampshire County Council.

### 7. TO DISCUSS ARTICLE IN NEWSLETTER REGARDING HOUSING THREAT AND REPLY FROM B&DBC

6112 Following an article in the Parish Council newsletter, a resident wrote to B&DBC and received a reply which she forwarded to the Parish Council as she thought it implied that the information in the Parish council newsletter was inaccurate. The Parish Council discussed the reply from B&DBC it was agreed that Bruce Batting would show

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the letter from B&DBC to Country Watch and Sally Hennessey agreed to reply to the resident informing her that the Parish Council do not believe that the article in the newsletter was inaccurate.

BB

SH

## **8. TO INFORM ON PLANS TO REPLACE STREET LIGHTING IN BOW DRIVE**

**6113** Following an article in the Gazette about a programme to replace old street lighting the Clerk had contacted Ian Hurford at HCC to enquire whether street lighting in Bow Drive was included in the replacement programme. It was reported that the old lighting in Bow Drive is included in the programme of works but is not due to take place until 2015. Councillor Ranil Jayawardena informed the Parish Council that a public meeting run by the company (South Coast PFI) that will be embarking on a programme to replace old street light columns was being held on the 28<sup>th</sup> April. The clerk agreed to forward details to all Parish Councillors.

Clerk

## **9. TO DISCUSS A LETTER FROM A RESIDENT ABOUT PARKING CARS ON THE GREEN AND TO AGREE WHAT ACTION IF ANY SHOULD BE TAKEN.**

**6114** The Parish Council reviewed a request from a resident asking the Parish Council to ensure that cars are not parked on the Green. Following discussion the Parish Council resolved to put a request in the Loddon Link requesting all residents to abide by the byelaws. The byelaws state the following: No person shall, without lawful authority, draw, drive, or permit to remain upon the Commons any carriage, cart, caravan truck motor vehicle, motor cycle or any other vehicle. Provided that this byelaw shall not apply:

- (i) to the use by any vehicle of any road on the common for the purpose of travelling to or from any property to which the common affords the sole means of vehicular access;
- (ii) to the standing of any vehicle upon any road on the Commons within 10 yards of any property to which the Commons affords the sole means of vehicular access in connection with the use of that property;

The Clerk will reply to the original request and inform the resident on the action being taken.

Clerk

## **10. TO APPROVE LODDON LINK UPDATE FOR MAY ISSUE.**

**6115** A draft update for the Loddon Link was reviewed. Bruce Batting asked the Clerk to include details of the next Village Green Volunteers meeting on the 8<sup>th</sup> May at 2.30pm. The Clerk agreed to update and send it to the Link team for inclusion in the May issue of the Loddon Link.

Clerk

## **11. TO REVIEW DOCUMENTS:**

**6116** Bruce Batting agreed to review the B&DBC Core Strategy 'key themes' consultation documents and return comments by 26<sup>th</sup> April.

BB

## **12. TO REVIEW EMERGENCY PLAN AND TO AGREE EMERGENCY COORDINATOR**

**6117** Following consultation with Julie James from Hampshire County Council Emergency Planning a draft emergency plan for Sherfield-on-Loddon had been drafted and circulated to all parish councillors for comment.

It was resolved that Lucy Marshall will be the Emergency Co-ordinator and Bruce Batting will be the deputy Emergency Co-ordinator. The Clerk agreed to continue to look for volunteers willing to help in an emergency. The Clerk will draft a summary sheet to be circulated. It was resolved that the full document would be put in the Post Office and on the website and the summary sheet will be displayed on the notice boards and put in the Loddon Link.

Clerk

It was agreed that the meeting place in an emergency would be the Village Hall and that the Community Centre at Taylors Farm would be added when it was completed next year.

## **13. TO RECEIVE THE MONTHLY SAFETY REPORT**

**6118** The report for March was accepted. The Clerk agreed to contact the Borough Council about replacing litter bins on the Green that have broken.

Clerk

## **14. TO RECEIVE THE MONTHLY FINANCE REPORT AND ANY QUOTATIONS**

**6119** Acceptance of the following report was proposed by Lucy Marshall and seconded by Bruce Batting, all present were in favour.

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<b>Sherfield on Loddon Parish Bank Accounts Summary as at 31st March 2010</b>				
<b>Financial Year ending 31/3/2010</b>	<b>Petty Cash</b>	<b>HSBC Current A/C</b>	<b>HSBC Deposit account</b>	<b>Grand Total</b>
<b>Closing balance per Feb. Statement</b>		£ 1,288.96	£ 55,026.13	£ 56,315.09
<b>Income - Credits received at bank in Feb</b>		£ 6,958.22	£ 2.71	£ 6,960.93
<b>Expenditure - Cheques presented in Feb</b>		£ 6,149.76	£ 6,000.00	£ 12,149.76
Petty Cash at hand	£ 50.00			£ 50.00
<b>Closing balance per Mar. Statement (cash at bank and in hand)</b>	<b>£ 50.00</b>	<b>£ 2,097.42</b>	<b>£ 49,028.84</b>	<b>£ 51,176.26</b>
<b>Approval for payments due in Apr</b>				
Employment Costs: Clerks Salary	April			£ 954.10
Litter Warden Salary	April			£ 138.00
PAYE/NI	April			£ 316.88
J. Hawkins expenses :(Postbox, Colour ink cartridge, paper, Colour prints, return train to Winchester)				£ 115.00
Annual Subscription HPFA				£ 20.00
Hampshire Association of Local Councils - Governance and Accountability Course				£ 10.00
Hampshire Association of Local Councils - 3 x Councillor core skills				£ 75.00
HALC affiliation fee and NALC Levy				£ 406.00
South East Water - Allotment bill				£ 53.88
Society of Local Council Clerks membership 2010				£ 135.00
Acorn Garden Services - Clearing of allotment plot 36				£ 80.00
CPRE membership				£ 29.00
Mr. Milling - Allotment deposit and rental return				£ 37.00
<b>Total</b>				<b>£ 2,369.86</b>
<b>For your information and retrospective approval</b>				
Basingstoke Skip Hire (raised and paid on 25/03/10)				£ 193.88

It was agreed to take new quotes for cut and remove, play equipment and Tennis Courts to the Leisure Committee meeting for review.

## 17. TO RECEIVE REPORTS & RECOMMENDATIONS

### (a) Planning Committee

**6120** Two planning meetings were held in March, minutes had been circulated.

### (b) Burial Ground Committee

**6121** No Burial Ground Meeting in March 2010.

### (c) Leisure Committee

**6122** Minutes of Leisure meeting held on the 17<sup>th</sup> March were circulated. No recommendations for approval.

### (d) Finance and General Purposes Committee

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**6123** Minutes of the Finance and General Purposes Committee held on the 17<sup>th</sup> March were circulated. A recommendation from the committee to accept the proposed budget was agreed, this was also covered by minute 6110 above.

**(e) Village Fete Committee**

**6124** No recommendations for approval.

**(f) Village Hall Management Committee**

**6125** It was reported that work on the exterior decoration of the Village Hall had started.

**(g) Village Green**

**6126** It was reported that the Loddon and Eversley Leader Programme has agreed to an extension of up to 2 months for submitting the Trim Trail application. This would give more time to consider responses to the public survey. It was agreed that the trim trail would be reviewed at the next Leisure Committee meeting.

**(h) Allotments**

**6127** Bruce Batting gave an update on the allotments. It was reported that Dave Millar had started work on the new water troughs and would be starting the compost area later this month. A Skip had been delivered to the allotments. The water had been turned off due to leaks occurring where a water trough had subsided. A request from a resident to put a poly tunnel on their plot was considered, it was agreed by all to turn down the request. The Clerk will inform the plot holder.

Clerk

**(i) Play area and BMX track**

**6128** A Play report had been received, the clerk agreed to speak to Noel Preece about issues raised. This will be reported at the next Leisure Committee meeting.

Clerk

**(j) Football and cricket grounds/pavilions**

**6129** The Chairman reported that the Big Lottery application for a grant to assist with a new football pavilion had not been successful. An application will be made to the Sport England grant scheme when it opens later in the year.

**(k) Tennis courts**

**6130** Quotes from Four Winds for tennis court maintenance will be reviewed at the next leisure Meeting

**(l) Schools**

**6131** Nothing to report

**(m) Sherfield Park Community Association**

**6132** Cllr. David Leivesley reported that the AGM for the SPCA had taken place at Sherfield School on the 10<sup>th</sup> April. A decision had been made by the SPCA to take responsibility for the new football pitches and changing rooms. It was reported that Dog fouling was becoming a problem at Taylors Farm, the dog wardens had been contacted and more bins would be requested. A speed survey was being conducted at Taylors Farm but due to the high visibility of the police conducting the survey with a speed gun no speeding had been recorded.

**18. DATE OF THE NEXT PARISH COUNCIL MEETING**

**6133** The next meeting is scheduled for Wednesday 12<sup>th</sup> May 2010 and will be the AGM. The Annual Parish Meeting will take place on Friday 21<sup>st</sup> May

The meeting closed at 8:40pm.