

MINUTES OF SHERFIELD-ON-LODDON PARISH COUNCIL AGM HELD IN THE GARDEN ROOM OF THE VILLAGE HALL ON TUESDAY 15 JUNE 2004.

Present

Bruce Batting (Chairman)
John Dodd (Vice Chairman)
Richard Gaiger
Ivan Gosden (Vice Chairman)
Tracy Lander-Sims

In attendance

Lucy Marshall (Parish Clerk)

1. APOLOGIES FOR ABSENCE

4042 Apologies for absence were received from Sandy Johnston, Calleva Ward Councillors Tucker and Gardiner and County Councillor Chapman, and Chineham Ward Councillors Still, Biermann and Downes. The Chairman reported that at last week's election, Cllr Tucker had been re-elected as conservative member, with an increased majority. He explained that the three Chineham Councillors would be invited to future meetings due to the warding of Taylor's Farm within the parish boundary.

2. DECLARATIONS OF INTEREST

4043 Tracy Lander-Sims and Ivan Gosden declared personal interests in agenda item 14.

3. DECLARATIONS OF ACCEPTANCE OF OFFICE

4044 The new Council completed and signed a declaration of acceptance of office. The Clerk would make arrangements for Councillors Johnston and Lambden to sign their forms as soon as possible following the meeting.

4. APPOINTMENT OF CHAIRMAN

4045 John Dodd proposed Bruce Batting to Chair the Parish Council for the forthcoming year. This was seconded by Ivan Gosden and agreed by all present. Bruce Batting signed a declaration of acceptance of office as Chairman of the Parish Council.

5. APPOINTMENT OF VICE CHAIRMAN

4046 The Chairman suggested that the previous year's arrangement of having two Vice Chairman should continue, and he proposed John Dodd and Ivan Gosden as Vice Chairmen. This was seconded by Tracy Lander-Sims and agreed by all present.

6. TO CONSIDER NOTICE REQUESTING NOMINATIONS FOR CO-OPTED MEMBERS

4047 Members noted that a period of 35 days from the date of election is given to co-opt members for the three vacant posts on the Council, two being for Taylor's Farm Ward, one from Sherfield-on-Loddon Ward. A notice would be displayed inviting nominations to be submitted to the Clerk before the next Council meeting, when voting for co-opted members will take place. It was confirmed that candidates would need to be nominated and seconded by members of the Parish Council. Two members requested that voting be conducted by signed ballot, in accordance with Standing Order 12.

7. APPOINTMENT TO COMMITTEES AND OUTSIDE BODIES

4048 Membership of the following committees was agreed:

Planning Committee: Bruce Batting, John Dodd, Ivan Gosden (ex officio members), Richard Gaiger, Sandy Johnston, Tracy Lander-Sims.

ACTIONS

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Finance and General Purposes Committee: Bruce Batting, John Dodd, Ivan Gosden (ex officio members), Richard Gaiger, Tracy Lander-Sims. Sandy Johnston would be asked to join the committee.

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Village Green Committee: Ex officio members, plus Richard Gaiger and Sandy Johnston. The Village Green Committee, being an Advisory Committee of the Parish Council, comprises other members who are not Parish Councillors. The next meeting would be held on 22 June, at which the chairman for the year would be considered and appointed.

Football Pavilion Steering Group: Ex officio members plus Richard Gaiger, Sandy Johnston and two representatives from Sherfield FC, Tony Sumner and Russell Spencer. The Chairman reported that notification of the outcome of the planning application for the new building should be received within a week.

Parish Plan Committee: Tracy Lander-Sims and Richard Gaiger would co-ordinate the establishment of a committee, which would need input from a number of people within the parish. The Clerk reported that examples of Parish Plans and Village Design Statements would be circulated in due course.

TL-S/
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Burial Ground Committee: No committee would be appointed at this stage. However, it was agreed that details of land ownership in the vicinity of St Leonard's church would be investigated.

BB

Areas of interest/responsibility:

Sherfield/Bramley Schools: Tracy Lander-Sims. The headteacher of Bramley School had sent an email to Tracy regarding reporting of school activities at Parish Council meetings. This would be circulated to Parish Councillors in advance of the next meeting. Extracts from a report on the poor performance of John Hunt of Everest School, Sherfield's designated catchment area secondary school, would also be circulated for information.

TL-S

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Allotments: John Dodd

Tennis: Sandy Johnston

Playground: Sandy Johnston and Tracy Lander-Sims

Traffic Calming: Bruce Batting

Parish Footpath map: Sandy Johnston

Flood Action Plan: Richard Gaiger

Traffic and Roads: All responsible

Footpaths: Sandy Johnston

Parish Lengthsman Co-ordinator: Bruce Batting

Representatives on outside bodies:

Village Hall Management Committee: Sandy Johnston

Community Safety Forum/BDAPTC: This would involve daytime meetings and Sandy Johnston would be asked if he would be prepared to act as Parish Council representative.

LM

2 nominative trustees, Village Charities: Percy Sims had passed copies of the charities governing document to Sandy Johnston and the Clerk. The Clerk had spoken with the Rector, ex officio trustee of the charities, to seek his views on the need of the Parish Council to appoint two nominative trustees for a four-year term. The nominees need not be Parish Councillors. The Rector, who had not previously been given a copy of the document, suggested that John Dodd, Janet Johnston or Helen Belsham might be considered. Additionally, Tracy Lander-Sims and Ivan Gosden were willing to put themselves forward. The Chairman suggested Sandy Johnston might also be considered. It was agreed that this would be given further consideration and a decision would be taken at the meeting next month.

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Countrywatch: Bruce Batting

SPISE: Bruce Batting

STAG: Bruce Batting

Chineham Incinerator Group: Bruce Batting, who agreed to ask the plant's Project Manager whether a tour could be organised for the Parish Council.

BB

8. MINUTES OF THE MEETING HELD ON 11 MAY 2004

4049 The minutes of the previous meeting were approved as a true record of the proceedings and were signed by the Chairman.

9. TO DISCUSS MATTERS OF CRIME AND DISORDER

4050 Council was advised that residents were again having to endure crude, antisocial behaviour from a gang which regularly meets along Greenway. The Council unanimously agreed to seek advice from the Tree Officer at Basingstoke and Deane Borough Council about crown lifting and reducing the height of a clump of evergreen oaks, in an effort to deter the unacceptable behaviour. It was also agreed that the broken seat would be removed, which John Dodd offered to arrange.

BB

JD

OPEN FORUM

No members of the public were present.

10. PLANNING COMMITTEE

4051 The minutes of the meeting held on Wednesday 26 May 2004 had been circulated:

T and C Planning Act 1990

T and C Planning (General Development Procedure) Order 1995 :

Application No: BDB / 58364

Location: Carfor House, North Foreland Lodge, Sherfield-on-Loddon

Proposal: Erection of a part first floor and part two storey side extension between the house and garage.

PC Decision: No objection.

Planning (Listed Buildings & Conservation Areas) Act and Regulations 1990

T & C Planning (Gen Development Procedure) Order 1995

Application No: BDB / 58448

Location: Sherrens Mead, Sherfield Green, Sherfield-on-Loddon.

Proposal: Internal alterations to existing lean to and repositioning of French doors and window.

PC Decision: No objection.

Underground Balancing Pond – Sherfield Park BDB/57699.

Further correspondence had been received and circulated. No comment. Confirmation of responsibility for future maintenance is still awaited.

Notice of Intent

TCA 1663 to remove broken branch from willow overhanging jubilee pond AND to crown lift chestnut to approx 9' by football pavilion, Sherfield-on-Loddon.

TCA 1665 to fell 9 conifer at 3 Devonshire Cottages, Greenway, Sherfield-on-Loddon.

TCA 1649 to fell 1 Rowan at Star-Ceda, Reading Road, Sherfield-on-Loddon.

Approved by Tree Officer.

No objections.

Notice of Approval

The Council as LPA grants planning permission for:

BDB /57882 (Listed Buildings Act) and BDB / 57885 (T&C Act)

Proposal: Construction of pitched thatched roof over existing flat roof to rear elevation, alterations to existing windows, thatched canopies over doors to side and rear elevations and internal alterations

Location: Four Winds, Sherfield Green, Sherfield-on-Loddon

11. ALLOTMENTS

4052 John Dodd reported that the ruts in the pathway had been filled. With regard to a hosepipe leading from a tank, he reported that this had been plumbed in many years ago. However, he would advise the allotment holder that a hose must not be attached to the tank.

JD

One allotment would soon become vacant. It was reported that the recent rotovation of two plots had gone ahead without formal instruction, but on the basis of a request for an estimate. The allotment holder had indicated that she is willing to pay for the rotovation. However, no bill for the work had been received to date. If the allotment holder fails to begin work to now cultivate the plots, she could be asked to give them up.

The committee considered the existing contract and terms and conditions for allotment holders. It was agreed that the document would be updated, and particular reference was made to regulations regarding spraying, the need to forbid the keeping of cockerels on the allotments, and parking. The Chairman agreed to show the document to the Allotments Officer at Basingstoke and Dean for his input. An agreed revised document would be presented to all allotment holders at their annual meeting in September.

BB

LM

It was reported that a large shed had been erected at the edge of a plot. No written request had been received by the Parish Council. John Dodd agreed to speak to the owner.

JD

It was reported that Sentinel Housing had requested that allotment holders are asked not to park in Carpenters Close, but to use the allotment gardens car park. The Chairman agreed to contact Hampshire Highways to establish whether the road is unadopted. A notice could then appear in the Loddon Valley Link.

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12. UPDATE ON PARISH COUNCIL LOGO

4053 A letter from the designers had been received, indicating that the logo could be used freely by the Parish Council, but that they retain copyright of the design. The fee of £150 was considered to be acceptable and payment was proposed by Ivan Gosden, seconded by John Dodd and agreed. The Clerk would confirm that this would be a one-off fee.

LM

13. TO DISCUSS PARISH PLAN

4054 It was confirmed that up to £5,000 is available from BDBC for Parish Plans, as part of the Council's rural strategy. It was necessary now to present a plan of action and estimated costs to the Borough Council. (See Parish Plan Committee, minute 4048.)

TL-S/
RG

14. TO DISCUSS BURIAL GROUND

4055 This had been discussed under minute 4048.

15. TO DISCUSS RESULT OF SURVEY OF YOUNG PEOPLE

4056 Tracy Lander-Sims tabled a summary of responses received, broken down by gender and age. Seventy-two responses had been received, which was a disappointing return. Respondents were asked what they liked about the village and Councillors were pleased and surprised that most gave "peace and quiet" as their answer. Further work would be carried out to determine the new play equipment, etc, preferred by these groups and this would be presented at the next Parish Council meeting.

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16. TO DISCUSS LAND BY SLIPROAD AVAILABLE FOR LEASE

4057 It was reported that Clive Manser had offered an area of land on a five year lease to the Parish Council. There would be nothing to pay, except for legal fees. Suggestions for its use included skate ramp and bottle banks. The area in question is heavily wooded and members were concerned that the cost of clearance and maintenance would prove prohibitive. It was agreed that a survey of the trees would need to be carried out and the Chairman would contact David Hill at BDBC. He also agreed to ask a contact whether they would be willing to donate legal services freely.

BB

17. FINANCE REPORT

A report had been tabled:

(a) Statement of Accounts and approval of payments

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The balances of all accounts at 31 May 2004 are shown in the table below:

2004/2005	HSBC A/C	General Investment A/C	Consols	Grand Total
Balance B/F from 03/04	8,303.50	18,074.43	24.17	26,402.10
Income Apr/May	15,383.90	4,000.00	0.00	19,383.90
Outgoing Apr/May	9,543.92	0.00	0.00	9,543.92
Q1 Balance	14,143.48	22,074.43	24.17	36,242.08

Uncleared (HSBC)	Uncleared (Gen Inv)
274.40	0.00
Cleared Balance	
14,417.88	22,074.43

HSBC Bank Statement at 31/5/04 = £14,417.88

Approval of Payments

- £626.20 Clerk salary
- £110.20 Litter Warden
- £157.02 Inland Revenue
- £12.50 SLCC, updated files for "Working with Your Council" reference guide
- £31.10 Petty Cash (badges, card, CD token questionnaire raffle prize, stamps)
- £92.78 L Marshall – refund for Ink cartridges, paper (print run of questionnaires)

Payments were proposed by Bruce Batting, seconded by Tracy Lander-Sims, agreed unanimously.

(b) Formal Approval of Accounts for 2003/4

4059 With one minor amendment, the draft accounts for 2003/4 were proposed for acceptance by Ivan Gosden, seconded by Richard Gaiger, approved by the Council and would be submitted to the Audit Commission.

With reference to earmarked funds, the Chairman explained that Countrywatch needs confirmation of how much funding may be released from each member parish, to cover legal costs at the forthcoming Local Plan Inquiry. Sherfield-on-Loddon had accumulated a

sum of £3,900 for the project by 31 March 2004 and a further £300 had been pledged from the precept during the current financial year. Therefore, Ivan Gosden proposed that, when necessary, the sum of £4,200 may be released to Countrywatch, who would act on behalf of the Parish Council. This was seconded by Tracy Lander-Sims and agreed by all present.

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The Chairman confirmed that residual money would be later returned to the parishes.

(c) Allocation of Section 106 Funding

4060 A letter had been received from BDBC indicating that £4,845 would be available for spending on Community Facilities during 2004/5, this being the S106 agreement from the Longbridge Close development. Notification of further funding for Community Facilities from the Wessex House Development is awaited.

It was thought that the Village Hall would benefit from this payment, as a new kitchen is required. However, the Chairman agreed to seek advice from June Balcombe, BDBC, following the suggestion that some funding could be given to the community room and facilities planned within the grounds of St Leonard's church. It was noted that church funds were now being directed towards emergency repairs to the spire.

BB

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Regarding S 106 agreements for open spaces and recreation, the Chairman agreed to ask Ian Harris, BDBC, to write formally, confirming the funding available.

18. ITEMS FOR DISCUSSION AT NEXT MEETING

4061 Items for discussion include:

- Appointment of co-opted members
- Appointment of reps on Village Charities/Community Safety Forum
- Results of survey of young people
- Revised Allotment agreement
- Section 106 funding

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19. DATE OF NEXT MEETING

4062 The next meeting of the Parish Council will be held in the **LIDDELL HALL** 7.30 pm on Tuesday 13 July 2004. **Parish Councillors are requested to meet by the Allotment Gardens, northern entrance, at 7.15 pm. A document indicating the plot numbers and allotment holders will be provided.**

LM

Meeting closed 9.50 pm.