

# CONFIRMED MINUTES

## MINUTES OF MEETING OF THE SHERFIELD-ON-LODDON PARISH COUNCIL HELD IN THE LIDDELL HALL AT 7:30 PM ON WEDNESDAY 8<sup>th</sup> JULY 2009.

### Present

Ivan Gosden (Chairman)  
Sandy Johnston  
Bruce Batting  
Loraine Smith  
Brian Archer  
Lucy Marshall  
Sally Hennessey  
David Leivesley  
Bruce Jones

### In attendance

Jayne Hawkins (Parish Clerk)  
Rhydian Vaughan  
Ranil Jayawardena  
PC Mandy Jewell

### 1. APOLOGIES FOR ABSENCE

**5887** None received.

### 2. DECLARATIONS OF INTEREST

**5888** Bruce Batting declared an interest in item 5 'Greenway.'

### 3. TO APPROVE MINUTES OF MEETING HELD ON 10th JUNE

**5889** It was requested that the following amendments be made to the minutes:

Item 5884 change to – management of the changing facilities and playing fields

Item 5883 Insert 'Bramley' before school. The amended version of the minutes will be displayed on the notice boards and the website.

### 4. TO DISCUSS MATTERS OF CRIME AND DISORDER

**5890** The neighbourhood watch report was reviewed.

**OPEN FORUM:** The meeting was temporarily adjourned

### 5. TO DISCUSS PROGRESS ON GREENWAY REGISTRATION

**5891** Ivan Gosden reported that Basingstoke and Deane Legal department had suggested that the best way forward in registering Greenway would be for the Parish Council to get a declaration from a long standing resident of the Parish stating that Greenway had always been considered part of the Green. This could then be used in an application for registration of the title.

Sandy Johnston will contact Maria Bundy, B&D Legal Department to confirm that this would be a sensible way to proceed and to obtain an estimate of the legal costs involved in the registration process. Sandy Johnston also agreed to contact the Land registry department at Weymouth to check that properties on the lower end of Greenway did not own part of the unmetalled track.

Bruce Batting reported that he was waiting for information from the Commons Registration Department who may be able to suggest a simpler method of registering Greenway. Bruce Batting agreed to circulate any communication from the Commons Registration Department and to check if the legal fee for registering Greenway could be covered by S106 money under improved provision of access.

It was agreed that a letter would be sent to the residents of Greenway once a clear plan for registration was reached.

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Clerk

# CONFIRMED MINUTES

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It was agreed that if the estimate for the legal fees for registration of Greenway was under £1000 then the Parish Council would progress with the registration process.

## **6. TO DISCUSS PROGRESS AND DEADLINE FOR PLANNING APPLICATION FOR NEW ENTRANCE AT THE BURIAL GROUND**

**5892** Bruce Batting provided an update on the Planning application. He reported that he had received details of the kerb construction and was awaiting the details of what was required for the planning application. Bruce agreed to chase the planning permission and to investigate whether S106 money could be used for the construction work.

BB

## **7. TO UPDATE COUNCILLORS THAT THE LITTER WARDEN GRANT WILL BE UNCHANGED IN 2009/2010**

**5893** Concern was expressed that the Parish Council will have to cover an increase in cost of the litter warden's wages. The clerk was asked to check whether the grant for borough litter wardens has also been unchanged.

Clerk

## **8. TO RECEIVE UPDATE ON FOOTBALL PAVILION PROJECT**

**5894** The clerk and Bruce Batting had both tried to arrange a meeting with Steve Welch and Simon Wood but had failed to get available dates from Steve Welch. Loraine Smith agreed to provide the clerk with details of who should attend a football Pavilion meeting and the Clerk agreed to try and organise a meeting before August.

LS

Clerk

## **9. TO REVIEW NEW RURAL FUNDING PROGRAMME**

**5895** Ivan Gosden reported that Emily Preston had contacted the clerk to inform her about a new rural funding programme that was being launched by the EU and DEFRA. Funding of £1.8 million was secured to spend in the Loddon and Eversley area up until 2013. The clerk agreed to invite Emily to the July finance committee meeting so that she could provide further information about the funding available.

Clerk

## **10. TO AGREE DITCH CLEARING PROGRAMME FOR 2009/2010**

**5896** Councillors agreed that the next phase of the ditch clearing program should be initiated. Bruce Batting agreed to talk to Barry Bulpitt to decide if ditches 8, 14 and 6 were still the most appropriate for clearing in the next phase. Bruce Batting agreed to complete the tree removal planning form for clearing centre ditch and Ivan Gosden reported that he was going to get another quote for the clearing and chipping of centre ditch.

BB

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## **11. TO DISCUSS CLERKS EXPENSES**

**5897** A discussion took place about whether it was necessary for the new clerk to have a separate phone line at home for Parish Council business. The clerk does not have a BT line so cannot have two numbers on the same line with different ring tones. A second line would cost £11.00 per month. The clerk agreed to investigate other options such as an internet phone where calls would be cheaper and the phone can be diverted when the clerk is on leave.

Clerk

## **12. TO UPDATE COUNCILLORS ON THE INSURANCE CLAIM FOR PLANTER DAMAGED IN Q4 2008**

**5898** Ivan Gosden reported that an invoice for the repairing of a planter in the village in Q4 2008 had still not been paid. The parish council believed that the county council were paying the invoice and claiming back the money from the driver of the vehicle involved. It was agreed that the clerk would pay the carpenters invoice and send an invoice to the county council asking them to reimburse the parish council.

Clerk

Brian Archer reported that the planters in the village needed to be tidied up; he suggested that someone should be employed 3 times a year to tidy and plant up the planters. Brian Archer agreed to talk to Wyevale nursery to see if they would like to sponsor the planters by providing plants and Bruce Batting agreed to check whether the Women's Institute wanted to look after the planters before any other ongoing maintenance was agreed.

BA

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## **13. TO RECIEVE THE MONTHLY SAFETY REPORT**

**5899** The report was accepted. Clerk to organise repair of bench slat.

## **14. TO RECEIVE THE MONTHLY FINANCE REPORT AND ANY QUOTATIONS**

# CONFIRMED MINUTES

**5900** The following payments were unanimously approved:

Financial Year ending 31/3/10	Petty Cash	HSBC Current A/C	HSBC Deposit account	Grand Total
<b>Closing balance per May Statement</b>		£ 4,556.51	£ 55,001.05	£ 59,557.56
<b>Income</b> - Credits received at bank in June		£ 5,569.70	£ 2.79	£ 5,572.49
<b>Expenditure</b> - Cheques presented in June		£ 6,176.11	£ 5,000.00	£ 11,176.11
Petty Cash at hand	£ 50.00			£ 50.00
<b>Closing balance per June Statement (cash at bank and in hand)</b>	<b>£ 50.00</b>	<b>£ 3,950.10</b>	<b>£ 50,003.84</b>	<b>£ 54,003.94</b>
<b><u>Approval for payments due in July</u></b>				
Employment Costs: Clerks Salary	July			£ 660.56
Litter Warden Salary	July			£ 138.00
PAYE/NI	July			£ 307.07
Clerks Salary	August			£ 660.56
Litter Warden Salary	August			£ 137.80
PAYE/NI	August			£ 307.27
Ben Stoopman - Planter repair - 23/2/09				£ 160.00
HALC - Clerks training				£ 20.00
J. Hawkins (expenses allotment keys x 3, 2 black HP ink cartridges				£ 56.99
Bulpitt Brothers - rotovating allotment, repairing gate, removing concrete from ditch				£ 100.00
Bulpitt Brothers - Grass cutting, cricket pitch and football pitches				£ 120.00
Village Hall, July & September				£ 36.00
<b>Total Payments for July</b>				<b>£ 2,704.25</b>

## 15. TO RECEIVE REPORTS & RECOMMENDATIONS

### (a) 5901 Planning

#### **Application No: BDB/70750**

**Location:** Holly House, Sherfield Green, Sherfield on Loddon, Hook, RG27 0EN.

**Proposal:** Erection of a single storey extension. **PC Decision:** No objection.

#### **Application No: BDB/70618**

**Location:** 12 Pound Meadow, Sherfield-on-Loddon, Hook, RG27 0EP.

**Proposal:** Erection of a single storey rear extension. **PC Decision:** No objection.

#### **Application No: BDB/70790**

**Location:** Land at Sherfield Park, Reading Road, Sherfield-on-Loddon.

**Proposal:** Reserved Matters application for the siting, design, external appearance, means of access and landscaping, for the erection of 50 dwellings, associated roads, drainage and public open space pursuant to outline pp BDB/60385. **PC Decision:** No objection.

## APPROVALS BY B&D BC FOR REPORT

#### **Application No: BDB/70241**

**Location:** Brunlea and Oaklands, Bramley Road, Sherfield-on-Loddon, Hook, RG27 0DD

**Proposal:** Erection of a detached three bedroom dwelling with detached garage and new vehicular access

# CONFIRMED MINUTES

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## **Application No: BDB/70518**

**Location:** The Laurels, Greenway, Sherfield-on-Loddon, Hook, RG27 0EE.

**Proposal:** Conversion of garage to ancillary annexe accommodation including the erection of a chimney and the erection of a single storey rear extension.

## **Application No: BDB/70472**

**Location:** Redlands, Reading Road, Sherfield-on-Loddon, Hook, RG27 0JQ.

**Proposal:** Erection of gated pedestrian and vehicular access involving construction of 1.8 metre high brick piers, 1.5 metre high wall, 1.7 metre high pedestrian gate and 2 metre high vehicular entrance gates.

### **b) Allotments**

**5902** Bruce Batting reported that an allotment inspection had taken place and a number of plot holders had been asked to tidy up their plots. The plots are fully let. Approval was given for a shed at plot 23 and permission was granted for a tree on plot 23 to be pruned to let in more light. The clerk agreed to speak to the previous holder of plot 23 to see if he wanted to remove a small tool cabinet. A discussion took place about bonfires on the allotments and it was agreed that bonfires would not be encouraged due to the nuisance caused to local residents.

Clerk

### **(c) Play area & BMX track**

**5903** Sandy Johnston reported that that he was waiting to receive further information from Playdale on the repair of the basket goal nets and that he was awaiting an alternative quote from Sovereign. Sandy reported that he hoped to have more information on play equipment for the leisure committee meeting next week. Brian Archer reported on a visual inspection of the BMX track. The track was generally in very good condition with the surface being smooth and compact with no signs of vandalism. Brian noted 3 small areas of concern: 1) A pot hole on the south side of the track needed filling with scalpings and Ivan Gosden agreed to talk to Dave Miller about this; 2) Grass was growing over the edge of the track and needed spraying with weed killer; 3) The raised areas of the track needed strimming to make tidy. Clerk to ask Bulpitts to do this. Ivan Gosden reported that an annual safety inspection was due and that this could be used as an opportunity to look for any other areas that needed spraying for weeds so that it could all be done in one go. It was agreed to hold the annual safety inspection on Tuesday 11<sup>th</sup> August, meeting outside the Liddell Hall at 7.00p.m.

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Clerk

### **(d) Village Green**

**5904** Ivan Gosden reported that a padlock on one of the barriers to the green had gone missing. A discussion took place as to whether it should be replaced. There were concerns about ambulance access to the green if the barrier was locked and allowing access to travellers if it was not locked. A proposal was made not to replace the padlock. This was proposed by Bruce Batting and seconded by Bruce Jones and was accepted by 7 councillors, 1 councillor abstained and 1 disagreed.

Bruce Batting reported that following the fete and football matches people were driving over the green on a track made for car parking. Bruce Batting agreed to look at putting some temporary fencing up to deter people from doing this.

BB

### **(e) Football and cricket grounds/pavilions**

**5905** Sandy Johnston reported that the cricket club would be putting an equipment store next to the cricket pavilion to free up space inside the pavilion. It would be 8ft by 6ft, made of green profile sheeting with a pitched roof. Sandy suggested that the base should be paving slabs.

Permission to erect the equipment store on a paving slab base was agreed. This was proposed by Sandy Johnston and seconded by Bruce Batting and unanimously accepted

Loraine Smith reported that she had spoken to an electrician to get a quote for electrical testing of the cricket pavilion. It was agreed that Loraine should ask the electrician to carry out the test.

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# CONFIRMED MINUTES

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## **(f) Tennis courts**

**5906** There was nothing to report.

## **(g) Schools**

**5907** There was nothing to report.

## **(h) Sherfield Park Community Association**

**5908** David Leivesley reported that the football organisation skills meeting had been postponed until next month. David reported that the SPCA are concentrating on ensuring that the building of the community centre and provision of playing fields is started and completed according to the agreed schedule. The residents association is however still concerned that parts of the original plan for Taylors Farm have not been implemented such as the provision of schools and the association will continue to investigate the reasons for this.

## **(i) Village Hall**

**5909** Ivan Gosden reported that the Village Fete had been a great success and that approximately £7,800 had been raised. Lucy Marshall and Brian Archer reported that the open gardens day had also been very well received and had raised approximately £1000.

Bruce Batting reported that the insurance claim on the village hall was ongoing and that samples were being taken from bore holes to check for contamination. Bruce Batting also reported that the Women's Institute would like to donate some money towards the repair or replacement of the water heater in the village hall. Sally Hennessey reported that the Loddon Players had been successful in applying for a grant for a new stage.

## **16. DATE OF THE NEXT PARISH COUNCIL MEETING**

**5910** The next meeting is scheduled for Wednesday 9<sup>th</sup> September 2009.

The meeting closed at 9:25pm.