

MINUTES OF SHERFIELD-ON-LODDON PARISH COUNCIL HELD IN THE LIDDELL HALL ON WEDNESDAY 10 NOVEMBER 2004.

Present

Brian Archer
Bruce Batting (Chairman)
John Dodd (Vice Chairman)
Richard Gaiger
Ivan Gosden (Vice Chairman)
Sandy Johnston
Tracy Lander-Sims
Lorraine Smith

In attendance

Lucy Marshall (Parish Clerk)
WPC Mandy Jewell

1. APOLOGIES FOR ABSENCE

4190 Apologies for absence were received from Ken Clark, Calleva Ward Councillor Marilyn Tucker and Chris Horton.

2. DECLARATIONS OF INTEREST

4191 There was none.

3. MINUTES OF THE LAST MEETING

4192 The minutes of the meeting held on Wednesday 13 October were approved as a true record of the proceedings and were signed by the Chairman.

4. TO DISCUSS MATTERS OF CRIME AND DISORDER

4193 WPC Jewell had provided a report from Neighbourhood Watch, which would be circulated with these minutes. The Clerk reported that Hampshire County Council had established an email network to warn parishes whenever doorstep crime is reported.

Sandy Johnston would produce a document for the next meeting regarding the Community Safety Forum, which would include reference to changes in legislation regarding delegated powers for neighbourhood wardens.

5. TO CONSIDER PROPOSED REVISION TO THE TERMS OF REFERENCE OF THE VILLAGE GREEN COMMITTEE

4194 Brian Archer had circulated proposed changes to the terms of reference to the Village Green Committee. He felt that clearer guidance was necessary to prevent misunderstandings between the committee and the Parish Council, which had led to acrimonious meetings in the past.

One view was that the current committee was neither constructive nor cooperative and that the Parish Council should cut its ties with the committee altogether. It was confirmed that the VG Committee is an advisory committee, none of its members is elected, and the Parish Council has full responsibility for the management of the Village Green.

Brian Archer agreed to make amendments and corrections to his draft document and this would be presented at the next Parish Council meeting. It was generally agreed that everyone wants to work together for the benefit and betterment of the village, although it had to be remembered that elected members are ultimately responsible.

ACTIONS

BB

LM

SJ

BA
P Council

It was reported that 10 volunteers had met on the Green at the weekend, and work had been carried out around the memorial and on the steps by Golden Pond. Members of the Parish Council were very grateful for the volunteers' efforts.

OPEN FORUM

Due to the absence of the general public, there was no Open Forum session.

6. REPORTS

(a) Planning Committee

4195 The minutes of the Planning Committee meeting held on 22 October had been circulated. In addition, the Chairman reported that a meeting of the Planning Committee had been held on Monday 8 November.

Application No: BDB /59376

Location: White Hart, Reading Road, Sherfield-on-Loddon, Hook, RG27

Proposal: Display of 5 no. static externally illuminated fascia, post and freestanding signs. It was confirmed that this application had been made under Listed Buildings regulations and was identical to the application which had been considered at the last meeting.

PC decision: No objection.

Application No: BDB/59346

Location: Well House, Reading Road, Sherfield

Proposal: Relief of condition 1 of planning permission BDB 46206 to extend the time for the commencement of works for the change of use from garage and store to studio flat with office over.

PC decision: It was understood that the office was for personal use only. Recommend extend time for commencement by two years only.

Application No: BDB/57915

Location: Former MoD Land at German Road, Bramley, Tadley.

Proposal: Erection of 277 no. dwellings with associated parking, landscaping and open space, erection of a 70 no. bedroom nursing home and 6 no. commercial units with associated parking.

PC decision: The committee was surprised that the application had been submitted in advance of the Local Plan Inquiry, which begins in January, as this had been an area under negotiation. The committee's main concern was for the effect that the large development would have on the infrastructure, in particular the significant increase in traffic volume which would undoubtedly affect the C32 route through Sherfield-on-Loddon. It was understood that the MoD would not permit public use of the route known as Dixon Road, which runs from Campbell Road to the back of the Sherfield Park development. The Chairman had written to object on behalf of the Parish Council and had emphasised the need for developers contributions for road improvements and further traffic calming features, should the development be given approval by the Borough Council. Country Watch had submitted a letter of objection, and the Chairman was aware that several Sherfield residents had also written to object.

Application No: BDB/59141

Location: Globe House, Goddards Lane, Sherfield-on-Loddon, Hook.

Proposal: Erection of a two storey side and two storey rear extension and erection of a detached double garage.

AMENDED PLAN.

PC decision: The new plan made improvements to the external appearance of the house. No objection.

Application No: BDB/59552

Location: The Laurels, Wildmoor Lane, Sherfield-on-Loddon, Hook.

Proposal: Erection of a two storey side extension and internal alterations.

PC decision: The application appeared to be very similar to that made by the previous occupants of the house, but it was thought that the new plan provided a wider gap between the new extension and the neighbouring fence. The committee had objected strongly to the original application but approval had been granted by the Borough Council. As the new proposal appeared to be smaller, it was felt that there would be little point in raising an objection. No objection.

With regard to application **BDB/59261 and BDB/59262** (White Hart, Old Reading Road, Sherfield-on-Loddon, Hook), the Chairman reported that several residents would be objecting to the proposal for a seating area at the front of the pub, which would cause noise disturbance. Enforcement and planning officers from the Borough Council had visited the White Hart to advise contractors and a surveyor from Youngs Brewery that work relating to the planning application must not be carried out before obtaining planning consent. The application would be considered at a meeting on 8 December.

Application No: BDB /59503

Location: Redlands, Reading Road, Sherfield-on-Loddon, Hook, RG27

Proposal: Erection of 8 bedroom detached dwelling with attached garages, swimming pool and ancillary landscaping following demolition of existing dwelling and outbuildings.

PC Decision: The Chairman reported that Redlands could be classified as being a building of local interest and he would make further enquiries within the Planning Department.

Proposed Vodafone Base Station at 44633 Redlands Farm

Proposal received direct from FPD Savills.

Proposal: To provide 2G and 3G coverage to the A33 North of Basingstoke and to the rapidly expanding residential development to the west of the A33. Reply required by 12 November.

PC Decision: Objection – PC will urge FPD Savills to investigate shared use of existing Mast at Whitmarsh Lane, Chineham.

TCA 1718 – to pollard conifers and assorted shrubs, crown lift to keep clear of pavement flowering cherries right hand side of tennis courts and along Goddards Lane.

For report: No objection by authority.

TCA 1734 – to works to several trees including felling at the Apple House, Wildmoor Lane.

For report: No objection by authority.

TCA 1761 – to fell 11 leylandii and 1 pear at Winton Cottage, Sherfield Green.

PC Decision: No objection.

TCA 1787 to reduce and reshape by 20% 1 birch reduce height by 2 ft 1 conifer and reduce beech hedge by 1.5ft at Withington, Bramley Road.

PC Decision: No objection.

Approvals by Authority:

Application No: BDB/58987

Location: Land opposite to Pointers, OS Parcel 4679, 1574, Reading Rd, Sherfield

Proposal: Display of a non-illuminated housing development 'V' board

Application No: BDB/59308

Location: Land at Broadlands, Reading Road, Sherfield-on-Loddon

Proposal: Erection of 1 no. dwelling with integral garage.

Application No: BDB /59371

Location: Land to the rear of 6-9 Bramley Road, Sherfield-on-Loddon, Hook, RG27

Proposal: Amended siting of dwelling approved under planning permission BDB 52769

Application No: BDB /59205 and 59206

Location: The Walled Garden, Wildmoor Lane, Sherfield-on-Loddon, Hook, RG27

Proposal: Demolition of outbuilding and erection of three bedroom wing and double garage.

Application No: BDB /59336

Location: 13 Northfield Road, Sherfield-on-Loddon, Hook, RG27

Proposal: Erection of attached single garage to side elevation.

Bruce Batting, Brian Archer and Lucy Marshall will be attending a meeting at the Borough Council offices on Thursday 18 November to discuss S106 funding for Community Facilities at Sherfield Park.

(b) Village Green Committee:

4196 Minutes of the meeting held on 19 October had been circulated. John Dodd was thanked for his time as chairman of the committee and it was noted that a new chairman would be appointed at the next committee meeting.

(c) Finance and General Purposes Committee:

4197 Minutes of the meeting held on 2 November had been circulated. Under item 6 on page 2, it was confirmed that the planters would cost £575 from Ben Stoopman. A number of recommendations were made to the Parish Council:

Noticeboard for allotments, Ben Stoopman, £155 – proposed John Dodd, seconded Tracy Laner-Sims, agreed.

LM

Woodchippings, supply and spread, Butlers Lands, £150 + vat – proposed Ivan Gosden, seconded Loraine Smith, agreed. The Chairman and Ivan Gosden to inspect/secure loose edging boards.

LM
BB/IG

Extra 20 plants for roundabout, DSO, £120 + vat – proposed Brian Archer, seconded Sandy Johnston, agreed.

LM

Annual maintenance of war memorial, DSO, £400 – it was agreed that the volunteers would be asked whether they would be prepared to maintain this area. However, the sum of £400 would be included in the precept calculations until confirmation had been received.

LM

1xTonne sand for sandbags, Jewsons, £39.50 + vat – proposed Tracy Lander-Sims, seconded Richard Gaiger, agreed.

LM

Toilet shed roof – The Chairman confirmed that he is seeking assistance from the Borough Council to provide a new toilet facility on the allotment gardens.

BB

It was agreed that another skip should be hired for the allotments. It would be sited on the grass inside the gates by Bow Gardens.

LM

The second draft of a document calculating the precept required for 2005/6 had been circulated. Further figures would be included before approving the document at the Parish Council meeting in December. The precept request must be received by the Borough Council before 7 January.

LM

(d) Football Pavilion

4198 Notices will appear in the local press next week. Building regulations are being drawn up after which time quotes will be sought from building contractors. The Chairman reported that he had attended a conference on fund-raising and had been advised that if a body or committee of user group members is involved with the building of the pavilion, it

BB

will probably be more successful than a Parish Council when applying for grant aid. This would be given further consideration in due course.

(e) Cricket Pavilion:

4199 Nothing to report.

(f) Allotments:

4200 The minutes of the annual meeting of allotment holders held on 27 October had been circulated for information.

(g) Leisure Facilities Committee:

4201 The minutes of the meeting held on 26 October had been circulated.

Although the committee had recommended accepting Ian Harris' quote for repainting the swing unit, replacing seats and installing railings, Sandy Johnston asked if he could make further enquiries on behalf of the Parish Council. This was agreed, although members were disappointed in the delay.

SJ

Sandy Johnston reported that WPCs Jewell and Lawson had visited the village and met with Parish Councillors. They had advised against the purchase of teen shelters.

(h) Bramley School:

4202 Nothing to report.

(i) Sherfield School:

4203 The School had allowed Loddon Sports to meet weekly for football practice sessions in the school hall.

Brian Archer reported that the School would be holding a public musical event in March.

(j) Village Hall:

4204 The Annual General Meeting would be held on Wednesday 17 November at 8 pm. The surfacing of the car park would be under discussion. Section 106 money had not yet been received, although it was noted that this was intended for the kitchen.

It was reported that a family Christmas event would be held in the Village Hall this year.

The Village Fete would be held on 11 June 2005, and a meeting would be held on 19 November to discuss arrangements. Some of the proceeds would go towards the St Leonard's steeple appeal.

7. TO DISCUSS PARISH CLERK'S HOURS

4205 The Clerk had kept a record of her hours as requested, and reported that her workload was currently between 20 and 24 hours per week. She is currently paid for 16 hours per week. It was noted that during the period in which her hours were recorded, extra meetings had occurred, including Village Green Committee (held every two months), Finance and General Purposes Committee (held every two months), Leisure Facilities Committee (ad hoc), Annual Allotment Holders Meeting and two Planning Committee meetings (ad hoc). The Clerk reported that due to extra work, she had been unable to complete the Working with your Council Course, although the training documentation would provide a useful reference when preparing to submit a portfolio for accreditation. It was agreed that from April 2005, the Clerk would be paid at the same hourly rate for 20 hours per week, proposed by Brian Archer, seconded by Sandy Johnston.

8. TO DISCUSS CALOR VILLAGE OF THE YEAR NATIONAL VISIT

4206 Councillors were reminded that four national judges would be visiting the village on

Friday 12 November and were asked to be present if possible. Results of the competition would be announced at an event in London on Tuesday 7 December.

9. TO RECEIVE UPDATE REPORT ON NEW FOOTPATH MAP

4207 Sandy Johnston produced a number of photographs for inclusion in the map, which Councillors agreed to consider after the meeting.

10. TO DISCUSS TRAFFIC CALMING

4208 The Chairman reported he is waiting for a response from Richard Hague, Winchester. Some Councillors were concerned that drivers frequently ignore the give way feature close to the junction between Reading Road and Goddards Lane. The Chairman agreed to ask Richard Hague whether it would be possible to reduce the number of road signs around the traffic calming units.

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11. TO DISCUSS BDBC CONSULTATION ON M3 ROUTE MANAGEMENT STRATEGY

4209 A copy of the consultation document had been circulated. The Council agreed to make no response to the document.

12. TO DISCUSS ENVIRONMENT AND REGENERATION GRANT 2005-06

4210 Councillors were reminded that a grant application could be submitted before 17 January. It was agreed that an application could be made for further work to be carried out to compact the uneven ground on the cricket field. Quotations would be obtained.

LM

13. ROADS, TRAFFIC AND FOOTPATHS

4211 The Chairman read out a letter from Barry Ford, Regeneration and Design, Basingstoke Borough Council, in which he explained that the matter of parking problems in residential areas can be considered in partnership with the highway authority and housing association. The suggestions made regarding alterations to the lay-by were not supported by Mr Ford. However, he indicated that a site inspection will be conducted in January/February 2005.

It was agreed that the Clerk would circulate the letter to the residents of 22-40 Bow Drive for information.

LM

14. TO RECEIVE INVITATION TO ANNUAL MEETING OF PARISH PUBLIC TRANSPORT REPRESENTATIVES

4212 An invitation to a meeting to be held on 20 November had been circulated. No-one would be able to attend the meeting.

Ivan Gosden proposed extending the meeting beyond 9.30pm in accordance with Standing Orders, seconded by Brian Archer.

15. FINANCE REPORT

4213 A figure had been entered incorrectly into a box on the annual return, and the Audit Commission had returned the form, requesting amendment and approval by the Parish Council. It was unanimously agreed that the total cash & investments at 31 March 2004 (box 8 on the proforma) should be amended to read £26,452. The amendment was initialed and dated by both the Clerk and the Chairman.

The Clerk had circulated a finance report for consideration:

2004/2005	HSBC A/C	General Investment A/C	Consols	Grand Total
Balance B/F from Q2	12,316.18	22,074.43	24.17	34,414.78
Income Oct	4,081.41	0.00	0.00	4,081.41
Outgoing Oct	3,412.77	0.00	0.00	3,412.77
Q3 Balance	15,906.30	22,074.43	24.17	38,004.90

Uncleared (HSBC)	Uncleared (Gen Inv)
1,599.65	0.00
Cleared Balance	
17,505.95	22,074.43

HSBC Bank Statement at 31/10/04 = £17,505.95

Approval of Payments

- £626.40 Clerk salary
- £110.42 Litter Warden
- £156.80 Inland Revenue
- £25.44 Petty Cash
- £14.80 Sherfield Village Hall – for Active Tots; who have had to cancel booking for second time and have needed to secure an alternative venue due to Calor visits.

It was agreed that the refund for Active Tots should come via Sherfield Village Hall, and the Clerk would ask for an invoice to be raised. Approval of payments was proposed by Sandy Johnston, seconded by John Dodd, agreed. Tennis fees of £12 were passed to the Clerk.

LM

The Council then considered in detail the second draft of the Precept calculations. With regard to land being offered by Mansers, the Chairman said that he would be able to draft a lease agreement. Mansers solicitor would be asked to confirm the fees involved with the arrangement of a five year lease.

LM

Regarding the widening of the pathway between Reading Road and Northfield Road, the Chairman agreed to speak with Steve Raw, BDBC, for advice on how much this might cost.

BB

The Parish Council confirmed that the Parish Plan would not be started this year and would be postponed indefinitely. The £1000 allocated for the project this year would be carried forward.

The Clerk would produce a third draft of the precept document for the Council to consider at its December meeting.

LM

16. ITEMS FOR DISCUSSION AT NEXT MEETING

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- Presentation by Alison Cross, Loddon and Eversley Heritage Area Project.
- Third draft precept calculations.
- Revised suggested terms of reference, Village Green Committee

LM

17. DATE OF NEXT MEETING

4215 The next meeting of the Parish Council will be held in the **Liddell Hall** at 7.30 pm on **Wednesday** 8 December 2004.
Meeting closed 9.50 pm.