

MINUTES

MINUTES OF A MEETING OF SHERFIELD-ON-LODDON PARISH COUNCIL HELD ON WEDNESDAY 8 JUNE 2011 AT 7.30 PM IN THE LIDDELL HALL

PRESENT: Ivan Gosden (Chairman); Alan Ball; Bruce Batting; John Darker;
Sally Hennessey; Sandy Johnston; Bruce Jones; David Leivesley; Loraine Smith.

ALSO IN ATTENDANCE:

Julie Collins (Clerk); Borough Councillor Rhydian Vaughan.

1 APOLOGIES FOR ABSENCE

Apologies were received and accepted from: Ken Clark; also WPC Mandy Jewell.

2 DECLARATIONS OF INTEREST

No declarations of interest were made.

3 APPROVAL OF MINUTES

The minutes of the meeting held on 11 May 2011 were confirmed as a true record of the business that took place and signed by the chairman.

4 MATTERS OF CRIME AND DISORDER

The Neighbourhood Watch report for May was tabled and noted.

5 PUBLIC PARTICIPATION

Councillor Vaughan updated members on current Borough Council issues including his election as chairman of the Development Control committee and Councillor Jayawardena's new role as Cabinet member for Property and Finance.

6 PRESENTATION BY QUEEN ELIZABETH II FIELDS CHALLENGE

Alison Gwynn-Moore and John Chapman gave a presentation on the programme to mark the Queen's Diamond Jubilee by creating a network of permanently protected playing fields in communities across the UK. Alison confirmed that the Village Green would be well suited to this. It was agreed that a full discussion should take place at the next council meeting before deciding if the Village Green should be nominated.

7 HAMPSHIRE VILLAGE OF THE YEAR COMPETITION

The chairman reported that no response had been received to the article in the Loddon Link asking for a volunteer to undertake completion of the application for the competition so it was agreed that an entry cannot proceed.

8 RESPONSE FROM THE CHARITY COMMISSION TO CONCERNS RAISED BY THE MONITORING OFFICER

Members considered a response from the Charity Commission to concerns raised by the Standards Committee via the Monitoring Officer about the parish council's role as trustee of the village hall. In particular, the Standards Committee was concerned about the £8000 loan made to the village hall in 2007. However, the Commission confirmed that permission to borrow was not required in this instance.

The Monitoring Officer has confirmed that the Standards Committee is unlikely to grant members' requests for dispensations and an alternative way of managing future conflicts of interest at parish council meetings and at village hall management committee meetings will need to be adopted. It was **resolved** that members, in their roles of managing trustees, should look at the governing document of the village hall in order to include clauses to permit borrowing of money, procedures for dealing with conflicts of interest and procedures to ensure that the management of the village hall is kept separate from the business of the parish council.

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9 RESIDENT'S LETTER RE NORTHFIELD ROAD

Members considered a letter from a resident of Northfield Road concerning parking on the verges of the road at the junction with the Bramley Road which, in his opinion, could give rise to an accident. Bruce Batting reported that he had spoken to the local beat officer and a response is awaited. An approved planning application for properties in the area requires additional parking provision to be provided which may alleviate the problem. It was suggested that, if the situation does not improve, the local planning authority should be asked to investigate.

10 COMMUNITY TRANSPORT MEETING

Alan Ball reported on his recent attendance at the Community Transport meeting held to identify the needs of local communities in view of changes to the assisted travel schemes. This was poorly attended and had taken the form of an information gathering exercise.

11 BASINGSTOKE DISTRICT ASSOCIATION OF PARISH COUNCILS

The chairman advised members on the frequency and dates of future meetings as requested at the last meeting. Sandy Johnston was elected to continue to represent the parish council on this forum. As each council is allowed two representatives it was agreed that another councillor may attend with him on an ad hoc basis.

12 ANNUAL VILLAGE SAFETY INSPECTION

It was agreed that the above inspection will take place on 10 August.

13 LODDON LINK

The following items were agreed for inclusion in the next Loddon Link article:

- Report of success of fete
- Article to support Kristi Thorne's survey on A33 pedestrian/cyclist safety
- Details of the Hedgerow Harvest application for the village green

14 SAFETY REPORT

The following items were identified for action:

- Bench opposite the play area is broken – Bruce Batting confirmed that he has asked Ben Stoopman to repair
- Side gate spring of the play area needs re-tensioning – Sandy Johnston to ask Nick Robinson to repair

AJ

15 FINANCE REPORT

It was **resolved** to accept the following report:

Sherfield-on-Loddon Bank Accounts Summary at 31 May 2011

Financial year ending 31 March 2012	Petty Cash	HSBC Current A/C	HSBC Deposit A/C	Total
	£	£	£	£
Balance b/f from April	9.88	12659.76	18052.12	30721.76
Income – credits received	50.00	40590.15	0.79	40640.94
Expenditure – cheques presented, bank transfers & petty cash payments	24.71	4690.58	Nil	4715.29
Balance c/f to June	35.17	48559.33	18052.91	66647.41

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Approval for Payments due in June

Payee/description	Cheque no	Amount £
Clerk's salary	101363	1073.28
Litter Warden's salary	101364	139.29
HM Revenue & Customs - tax & NI	101365	316.53
Hampshire Pension Fund – pension contributions	101366	253.35
J Collins – mileage claim & reimbursements	101367	94.95
Bruce Jones - reimbursement for Fete expenses	101368	163.90
Dave Miller Plant (Hire) – removal of bus shelter	101369	252.00
E J Services – repairs to swings	101370	444.00
HALC – internal audit fee	101371	384.00
Broker Network Ltd – insurance renewal	101372	1204.08
Sandhurst & District corps of Drums – donation to Fete attendance*	101373	250.00
The Falconry Centre – Fete performance	101374	410.00
Steve Welford – Fete performance	101375	170.00
Shinfield Shambles Morris Team – Fete performance	101376	100.00
Time 2 Display UK – Fete signs	101377	30.00
Bulpitt Brothers – cutting sports pitches	101379	64.00
Peter Bedford (CPRE) – donation towards expenses for speaking at annual parish meeting*	101380	15.00
Basingclog Morris – Fete performance	101381	90.00

*Approved under S.137

It was **resolved** to accept the following quotes

P Elliott	To reduce height of 2 willow trees adjacent to tennis courts to same height as those cut last year	£160.00
	To remove one limb of willow on corner of road to The Plantation	£40.00
	To remove one limb of willow to tree opposite Winton Cottage	£40.00

It was also **resolved** to approve an additional village fete expense of £157.72 for the provision of strawberries and cream.

16 TO RECEIVE THE ACCOUNTS FOR 2010/2011

Members received the final accounts for 2010/2011 and approved signature of these and the Annual Audit and Governance Statement by the chairman and RFO.

17 INSURANCE PREMIUMS

Members considered further details provided by the parish council's insurers, Aviva, of the Long Term Agreement and **resolved** to enter into this for the next three years and accept the offer of four months free insurance.

18 TADLEY AND DISTRICT CITIZENS ADVICE BUREAU

The chairman tabled an acknowledgment from Tadley CAB for the council's recent donation.

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19 TO RECEIVE REPORTS AND MINUTES OF COMMITTEES

- (a) Planning Committee – minutes of the meeting held on 11 May had been circulated and were noted;
- (b) Leisure Committee – minutes of the meeting held on 18 May were tabled and ratified.
- (c) Finance and General Purposes Committee – minutes of the meeting held on 18 May were tabled and ratified;
- (d) Village Fete Committee – minutes of the meeting held on 24 May were tabled and ratified.
- (e) Village Hall Management Committee – no matters to report;
- (f) Village Green – members approved a request by the Village Green committee for permission to apply for free trees from the Tree council under the hedgerow Harvest Scheme. The committee proposes to plant them along the stretch of land behind the ditch alongside Goddards Lane
Bruce Batting reported that posts to the barrier on the green had been moved to facilitate car parking;
- (g) Allotments – Bruce Batting reported that the compost bins are being used more sensibly;
- (h) Play area, BMX track and tennis courts – nothing to report;
- (i) Football and cricket grounds – the chairman reported that he had met with the treasurer of Sheffield Football club concerning the lack of repairs to the pavilion which had been part of the parish council's conditions for funding emergency repairs following a break-in. The treasurer had asked for a letter laying out these obligations and it was **resolved** that the clerk should do this in consultation with the chairman;
- (j) Sheffield Park Community Association – David Leivesley reported as follows:
 - The football pitches are not up to standard and will not be available for the coming season which will seriously affect the cashflow
 - There are a few snagging issues with the building, a major one will require the floor being taken up and re-sanded before re-laying
 - The new manager has started and interviews are taking place for a crèche operator
 - Marketing is being carried out for prospective users
 - David Leivesley thanked Alan Ball for standing in for him at the recent hand-over.

NEXT MEETING

The next meeting will be on Wednesday 13 July 2011 at 7.30pm in the Liddell Hall.

Meeting closed at 9.09 pm.