

## MINUTES

---

### MINUTES OF A MEETING OF SHERFIELD-ON-LODDON PARISH COUNCIL HELD ON WEDNESDAY 14 SEPTEMBER 2011 AT 7.30 PM IN THE LIDDELL HALL

**PRESENT:** Ivan Gosden (Chairman); Alan Ball; Bruce Batting; Ken Clark; John Darker; Sally Hennessey; Sandy Johnston; Bruce Jones; David Leivesley.

**ALSO IN ATTENDANCE:**

Julie Collins (Clerk); one member of the public.

**1 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from: Loraine Smith; also Borough Councillor Rhydian Vaughan and WPC Mandy Jewell.

**2 DECLARATIONS OF INTEREST**

No declarations of interest were made.

**3 APPROVAL OF MINUTES**

The minutes of the meeting held on 13 July 2011 were confirmed as a true record of the business that took place and signed by the chairman.

**4 MATTERS OF CRIME AND DISORDER**

The Neighbourhood Watch report for July and August was tabled and noted.

**5 PUBLIC PARTICIPATION**

One member of the public was in attendance and confirmed her interest in item 10.

**6 TEXTILE RE-CYCLING BANK**

Members considered a request from the Borough Council for permission to site a textile re-cycling bank in aid of the Hampshire Air Ambulance in the public car park adjacent to the football pitch. It was noted that there are already bins sited in close proximity to this site: two at the White Hart pub and one at SCATS at Wildmoor. However, it was **resolved** to give permission for this provided that it does not take up a parking space and is sited close to the large blue bins currently there.

**7 SMALL SCALE NEIGHBOURHOOD IMPROVEMENT SCHEME**

Members agreed to send a letter of support to the Borough Council for an application made by a resident of Longbridge Close under the above scheme for the erection of a sound proofing barrier along the A33.

**8 FOOTPATH BETWEEN SHERFIELD AND BRAMLEY**

Members considered a request made via WPC Jewell for a footpath linking Bramley and Sherfield. The chairman advised that this had been considered some years earlier but was unable to proceed owing to opposition from Bramley village and the Wellington Estate. As the latter owns most of the land required for a path, it was agreed that it would be futile to re-open the issue.

**9 SHERFIELD FOOTBALL CLUB**

The chairman reported that the club had confirmed its intention to remain on the pitch at Sherfield for the foreseeable future and has plans for fund-raising projects.

**10 POST OFFICE FACILITY**

Members discussed ways of ensuring that the parish continues to have a post office facility when the current one ceases trading. Clerk had sought information from the Charity Commission on the possibility of the trustees running this from the village hall

## MINUTES

---

but this would require the setting up of a subsidiary company. An alternative solution would be for a third party, possibly an existing postmaster from another outlet, running a post office on, say, two or three days a week from the village hall. It was agreed that a working party should be set up to explore options and make initial contact with the post office.

### **11 A33 ROAD CLOSURE**

The chairman updated members on a meeting that had taken place with highway and borough council officers and other councillors concerning the forthcoming weekend closures of the A33 to permit resurfacing works for which the parish council had received no prior notification other than the standard public notice. This will leave the Beer Festival (one of the major fund raising events of the year for the village hall) due to take place on 24 September inaccessible to those outside of the village. The meeting had been somewhat inconclusive in that neither the borough council or highway officers were willing to accept full responsibility for the lack of consultation with the parish council. It was **resolved** that the clerk should write to the Head of Highways, Phil Samms, to express the parish council's concern for the lack of consultation.

### **12 PARISH PLAN**

The possibility of producing a Parish Plan was discussed. The chairman advised members that this would require a working party of parishioners to research and develop a plan for the parish and had received a poor response when it was last suggested via the newsletter in early 2010. It was agreed that this should be placed on the next agenda to discuss ways of stimulating public interest.

### **13 NEWSLETTER**

The draft newsletter was approved with minor typographical amendments. It was agreed to accept the quote for printing from Greenhouse Graphics in the sum of £140. As Greenhouse Graphics also prints the Loddon Link it was agreed that the clerk should ask if the newsletter can be inserted by them.

### **14 COUNCILLORS' TRAINING**

It was **resolved** that Sally Hennessey's and Alan Ball's attendance at a HALC training event: Finding and Bidding for Grant Funding, should be approved at a cost of £25 each.

### **15 LODDON LINK**

The following items were agreed for inclusion in the next Loddon Link article:

- Result of A33 pedestrian survey
- Details of the new free planning advice service from Planning Aid
- Details of the CPRE survey on the National Planning Policy Framework
- Request for volunteers for the Hedgerow Harvest planting

### **16 MONTHLY SAFETY REPORT**

There were no items raised for attention on the safety report.

### **17 ANNUAL VILLAGE INSPECTION**

The report on the annual village inspection was tabled and agreed.

## MINUTES

### 18 FINANCE REPORT

It was **resolved** to accept the following report:

#### Sherfield-on-Loddon Bank Accounts Summary at 30 July 2011

Financial year ending 31 March 2012	Petty Cash £	HSBC Current A/C £	HSBC Deposit A/C £	Total £
Balance b/f from June	24.20	55410.34	18538.27	73972.81
Income – credits received	Nil	1042.67	37487.51	38530.18
Expenditure – cheques presented, bank transfers & petty cash payments	8.64	49980.26	Nil	49988.90
Balance c/f to August	15.56	6472.75	56025.78	62514.09

#### Sherfield-on-Loddon Bank Accounts Summary at 31 August 2011

Financial year ending 31 March 2012	Petty Cash £	HSBC Current A/C £	HSBC Deposit A/C £	Total £
Balance b/f from July	15.56	6472.75	56025.78	62514.09
Income – credits received	Nil	443.00	3.33	446.33
Expenditure – cheques presented, bank transfers & petty cash payments	4.32	4191.48	Nil	4195.80
Balance c/f to September	11.24	2724.27	56029.11	58764.62

#### Approval for Payments due in August/September

Payee/description	Cheque no	Amount £
John Eckton – Allotment judging fee (i)	101407	20.00
Roger Butler – Allotment judging fee (i)	101408	20.00
Bramley Scout Group- Donation from Fete proceeds (i) (ii)	101409	510.00
Happy Faces Playgroup - Donation from Fete proceeds (i) (ii)	101410	300.00
St Leonard's PCC – Donation from Fete proceeds (i) (ii)	101411	3000.00
Sherfield Village Hall- Donation from Fete proceeds (i) (ii)	101412	3444.00
Colin Smith - reimbursement of Fete expenses (i)	101413	27.50
J R Balsdon- portable toilet hire for Fete (i)	101414	280.00
Clerk's salary – August (i)	101415	1073.28
Litter Warden's salary – August (i)	101416	139.29
HM Revenue & Customs - tax & NI (i)	101417	316.53
Hampshire Pension Fund – pension contributions (i)	101418	641.19
Royal Mail – Post Office Box No renewal (i)	101419	200.00
Sherfield Village Brewery – Fete expenses (i)	101420	60.83
Bulpitt Brothers – pitch cutting (i)	101421	258.00
Clerk's salary - September	101422	1073.28
Litter warden's salary	101423	139.29
HM Revenue & Customs - tax & NI	101424	316.53
Hampshire Pension Fund – pension contributions	101425	330.92
J Collins – mileage claim & reimbursements for stationery,	101426	199.98

## MINUTES

ink cartridges, new printer & new software		
P Elliott – tree work	101427	200.00
Sherfield Park Community Association – room hire charge	101428	39.38
Greenbarnes Ltd – new notice board	101429	1632.88
E J Services Ltd – play equipment repairs	101430	1350.00
The Information Commissioner – data protection renewal	101431	35.00
RBL Poppy Appeal – donation to poppy wreaths (ii)	101433	52.50
Basingstoke Pest Services – annual charge for mole control (part rechargeable to clubs)	101434	600.00
Bulpitt Brothers – pitch cutting	101435	128.00
Sherfield Village Hall – hall hire	101436	38.00

- (i) Retrospective approval
- (ii) Approved under S.137

The following tenders were approved:

P Elliott	To remove forward facing stem of willow opposite Globe House and pollard rear stem	£420.00
	Remove 2 conifers and cut back sycamore tree on land to the rear of the war memorial	£380.00
	To remove branches from willow tree touching power line opposite Court Farm House	£90.00

### 19 ACKNOWLEDGEMENTS FOR DONATIONS

The chairman read out letters of thanks for recent donations from the Scouts and St Leonard's PCC.

### 20 ON-LINE BANKING

It was **resolved** to use the on-line banking facility offered by the parish council's bankers HSBC. It was agreed that completion and signing of the Forms could be referred to the Finance and General Purposes Committee.

### 21 TO RECEIVE REPORTS AND MINUTES OF COMMITTEES

- (a) Planning Committee – minutes of the meeting held on 10 August had been circulated and were noted;
- (b) Leisure Committee – minutes of the meeting held on 20 July were tabled and ratified.
- (c) Finance and General Purposes Committee - minutes of the meeting held on 20 July were tabled and ratified.
- (d) Village Fete Committee – the minutes of the meeting held on 19 July were confirmed as a true record of the business that took place and signed by the chairman.
- (e) Village Hall Management Committee – no matters to report;
- (f) Village Green – Bruce Batting gave details of the trees and shrubs awarded under the Hedgerow Harvest scheme;
- (g) Allotments – no matters to report;
- (h) Play area, BMX track and tennis courts – no matters to report;
- (i) Football and cricket grounds – no matters to report;
- (j) Sherfield Park Community Association – David Leivesley reported as follows:
  - The hire uptake is going well and, as revenue will increase, it has been necessary to appoint an auditor;
  - A long term contract has been awarded for nursery provision;

## MINUTES

---

(k) Diamond Jubilee Working Party – the first meeting took place the week before and two committees have been appointed to deal with junior and adult requirements, respectively. The event will take place on Monday 4 June.

### **NEXT MEETING**

The next meeting will be on Wednesday 12 October 2011 at 7.30pm in the Liddell Hall.

Meeting closed at 9.10 pm.