

MINUTES

MINUTES OF A MEETING OF SHERFIELD-ON-LODDON PARISH COUNCIL HELD ON WEDNESDAY 12 OCTOBER 2011 AT 7.30 PM IN THE LIDDELL HALL

PRESENT: Sally Hennessey (Chairman); Bruce Batting; Ken Clark; Sandy Johnston.

ALSO IN ATTENDANCE:

Julie Collins (Clerk); also Borough Councillor Rhydian Vaughan; one member of the public.

In the absence of the chairman and vice-chairman, Sally Hennessey was elected to chair the meeting.

1 APOLOGIES FOR ABSENCE

Apologies were received and accepted from: Alan Ball; John Darker; Ivan Gosden; Bruce Jones; David Leivesley Loraine Smith; and WPC Mandy Jewell; Borough Councillor Ranil Jayawardena.

2 DECLARATIONS OF INTEREST

No declarations of interest were made.

3 APPROVAL OF MINUTES

The minutes of the meeting held on 14 September 2011 were confirmed as a true record of the business that took place and signed by the chairman.

4 MATTERS OF CRIME AND DISORDER

The Neighbourhood Watch report for September was tabled and noted. Sandy Johnston reported that Bramley Parish Council is considering entering in to the Community Speedwatch Initiative (CSW) but would like to form a group with other parish councils in the area to share the cost of equipment. He requested that an item is placed on the next full council agenda for members to re-consider the decision made in April **not** to enter into the CSW.

5 PUBLIC PARTICIPATION

One member of the public was in attendance and confirmed her interest in item 15.2.

6 HAMPSHIRE HIGHWAYS

Members noted a response from Hampshire Highways to the parish council's concerns at the lack of notification of the recent carriageway resurfacing works on the A33. Whilst not entirely satisfactory, it was agreed nothing would be gained by further correspondence and that the matter should be closed. It was also noted that procedures have been put in place by Hampshire Highways to ensure better communication links in future works.

7 ANNUAL GENERAL MEETING OF HAMPSHIRE ASSOCIATION OF LOCAL COUNCILS

Sandy Johnston reported that he may be able to attend this event on 29 October and would confirm with the clerk the next day.

8 DIAMOND JUBILEE SEAT

Sally Hennessey reported that she had been approached by a resident for a Diamond Jubilee seat to be provided around the horse chestnut tree planted for Queen Victoria's jubilee. It was felt that the tree may not be suitable owing to lack of room and proximity to the football pavilion. It was agreed that the matter should be referred to the Diamond Jubilee working party for further consideration.

MINUTES

9 CLOSURE OF POST OFFICE

The chairman reported that the Post Office had been in contact with the clerk to confirm that it is committed to retaining a facility in the village when the current post office closes in December and is currently exploring options for this.

10 VILLAGE DESIGN STATEMENT (VDS)

Members discussed initiating the production of a VDS and agreed that, as this is developed by parishioners, the first step will be to assess the level of public interest by asking all those who would be willing to participate to come forward. Clerk to place an article in the Loddon Link. If there is sufficient interest, the VDS can then be progressed by the Planning Committee.

11 LODDON LINK

The following items were agreed for inclusion in the next Loddon Link article:

- Changes to the local bus service from 30 October
- Update on the post office closure
- Request for VDS volunteers

12 MONTHLY SAFETY REPORT

There were no items raised for attention on the safety report.

13 FINANCE REPORT

It was **resolved** to accept the following report:

Sherfield-on-Loddon Bank Accounts Summary at 30 September 2011

Financial year ending 31 March 2012	Petty Cash £	HSBC Current A/C £	HSBC Deposit A/C £	Total £
Balance b/f from August	11.24	2724.27	56029.11	58764.62
Income – credits received	Nil	6697.50	27503.15	34200.65
Expenditure – cheques presented, bank transfers & petty cash payments	Nil	6881.65	6000.00	12881.65
Balance c/f to October	11.24	2540.12	77532.26	80083.62

Approval for Payments due in October

Payee/description	Cheque no	Amount £
Clerk's salary – October	101437	1073.28
Litter Warden's salary – October	101438	139.29
HM Revenue & Customs - tax & NI	101439	316.53
Hampshire Pension Fund – pension contributions	101440	330.92
J Collins – mileage claim , reimbursements for stationery & ink cartridges, allotment competition prizes & postage (i)	101441	210.18
Audit Commission – external audit fee	101442	480.00
South East Water Ltd – allotment charges	101443	242.62
Sage (UK) Ltd – support contract renewal	101444	48.00
Jane Jordan – reimbursement of Tree Warden course expenses	101445	15.00
J Skillett – refund of overpaid allotment rent	101446	2.00
Greenhouse Graphics – newsletter printing (ii)	101447	233.65
P Elliott – Tree surgery	101448	210.00

(i) £72.47 for allotment competition prizes approved under S.137

(ii) Approved under S.137

MINUTES

14 REQUESTS FOR FUNDING

It was agreed that requests for funding received from Victim Support, Basingstoke Counselling Service and Hampshire and Isle of Wight Wildlife Trust should be referred to the Finance and General Purposes Committee for consideration in the annual budgeting process.

15 PLANNING APPLICATIONS

The following planning applications were considered:

- 15.1 Application No: BDB/75057
Proposal: Part change of use from lawn mower repairs to mixed use for training facilities and storage
Location: Wildmoor Lane, Sherfield-on-Loddon, RG27 0HL
Decision: No objections
- 15.2 Application No: BDB/75119
Proposal: Erection of two storey and single storey side and single storey rear extensions
Location: 2 Cornwall Cottages, Greenway, Sherfield-on-Loddon, RG27 0EE
Decision: No objections

16 APPLICATIONS FOR WORKS TO TREES

The following applications for works to trees in the Conservation Area were considered:

- 16.1 Proposal: To pollard to almost main trunk 1 willow, reduce by approx 50% 2 birch and reduce approx 50% and reshape 2 fir
Location: Holt Cottage, Bramley Road, Sherfield-on-Loddon, RG27 0DE
Decision: No objections
- 16.2 Proposal: To fell 1 silver birch and 1 apple tree
Location: Rectory Cottage, Reading Road, Sherfield-on-Loddon, RG27 0EX
Decision: No objections
- 16.3 Proposal: To reduce spread by 30-40% 1 oak
Location: 35 Pound Meadow, Sherfield-on-Loddon, RG27 0EP
Decision: No objections

17 TO RECEIVE REPORTS AND MINUTES OF COMMITTEES

- (a) Planning Committee – minutes of the meeting held on 14 September had been circulated and were noted;
- (b) Leisure Committee – minutes of the meeting held on 21 September were tabled and ratified;
- (c) Finance and General Purposes Committee - minutes of the meeting held on 21 September were tabled and ratified;
- (d) Village Hall Management Committee – no matters to report;
- (e) Village Green – no matters to report;
- (f) Allotments – Bruce Batting reported on the annual meeting with allotment tenants;
- (g) Play area, BMX track and tennis courts – Sandy Johnston reported that a meeting had been arranged for the following week with a play company representative to discuss the football nets;
- (h) Football and cricket grounds – no matters to report;
- (i) Sherfield Park Community Association – no matters to report;
- (j) Diamond Jubilee Working Party – minutes of the meeting held on 7 September tabled and ratified.

MINUTES

18 EXCLUSION OF THE PUBLIC

It was **resolved** that, pursuant to Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the following item on the ground that the public interest in maintaining the exemption outweighs the public interest in disclosing it, viz the discussion of matters relating to the pay and conditions of service of staff.

19 STAFF MATTERS

The annual review of the pay and conditions of staff in accordance with Standing Order 18 took place. It was **resolved** that a review of the home working allowance paid to the clerk should be undertaken by the Finance and General Purposes Committee.

NEXT MEETING

The next meeting will be on Wednesday 9 November 2011 at 7.30pm in the Liddell Hall.

Meeting closed at 8.34 pm.